



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78620**

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**Submitted By:** Andrea Cunningham, City Secretary

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**Council Meeting Date:** July 5, 2022

**Agenda Item Wording:** **Discuss and consider the Appointment of three (3) members to the Planning & Zoning Commission for terms ending June 30, 2024, and the Appointment of the Planning & Zoning Commission Chair for a term of one (1) year.**

**Agenda Item Requestor:** Andrea Cunningham, City Secretary

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**Summary/Background:** **Member Responsibilities**

The P&Z shall have all the rights, powers, privileges and authority authorized and granted by the city council and through the statutes of the State of Texas authorizing and granting cities the power of zoning and subdivision regulation as found in chapters 211 and 212 of the Texas Local Government Code, as may be amended.

The P&Z shall be an advisory body and adjunct to the city council and shall make recommendations regarding amendments to the comprehensive plan, changes of zoning, zoning ordinance amendments, and zoning to be given to newly annexed areas, and shall make recommendations regarding the approval of plats of subdivisions as may be submitted to it for review and other planning related matters delegated to the P&Z by the city council.

**Member Selection**

There is created, in accordance with chapter 211 of the Texas Local Government Code, the "planning and zoning commission," hereafter sometimes referred to as the "P&Z," which shall consist of seven members. A minimum of two of the members shall be residents and registered voters of the City of Dripping Springs. As many as two of the members may be ETJ residents who are registered voters of Hays County. The remaining three members of the P&Z shall be at-large and may either be residents and registered voters of the City of Dripping Springs, or ETJ residents who are registered voters of Hays County.

**Membership Requirements**

1. Registered voter of Hays County
2. City or ETJ resident

### **Officer Appointments**

The city council shall appoint a chairman from among the membership of the P&Z. The P&Z shall elect from among its membership, a vice-chairperson. The P&Z may elect from among its membership a secretary. Each officer shall hold office for one year or until replaced. The P&Z, at its first meeting on or after June, shall select all the positions.

The P&Z shall also select a member to serve as representative on the Transportation Committee.

### **Membership**

The Commission shall consist of seven members. A minimum of two of the members shall be residents and registered voters of the City of Dripping Springs. As many as two of the members may be ETJ residents who are registered voters of Hays County. The remaining three members of the P&Z shall be at-large and may either be residents and registered voters of the City of Dripping Springs, or ETJ residents who are registered voters of Hays County.

Members of the P&Z may serve simultaneously on any other city board or commission, except for the city council or the board of adjustment.

*Current Members- NR, no residency (outside of City and ETJ)*

Member	Term	Residency	Background
Mim James, Chair	6/30/23	ETJ	Oil & Gas
<b>James Martin, Vice Chair</b>	<b>6/30/22</b>	<b>ETJ</b>	<b>Retired Military</b>
Christian Bourguignon	6/30/23	City	General Contractor
John McIntosh	6/30/23	City	Business Owner
<b>Evelyn Strong</b>	<b>6/30/22</b>	<b>ETJ</b>	<b>Real Estate</b>
<b>Tammie Williamson</b>	<b>6/30/22</b>	<b>City</b>	<b>Planner</b>
Doug Crosson	6/30/23	ETJ	Real Estate/Development

### **Vacancies and Applicants**

There are three (3) members with terms that expire June 30, 2022, with one (1) member stepping down – Jim Martin.

Applications for appointment/reappointment were due May 31, 2022. Chair Mim James, Commissioner Tammie Williamson, Mayor Bill Foulds, Jr. and Mayor Pro Tem Taline Manassian interviewed candidates on June 16, 2022. Applications and requests for reappointment are attached.

*Request for Reappointment*

1. Evelyn Strong
2. Tammie Williamson

*NR, no residency (outside of City and ETJ)*

Member	Residency	Status	Background
Evelyn Strong	ETJ	Current Member	Real Estate
Tammie Williamson	City	Current Member	Planner
Tyler Walbridge	ETJ	Applicant	General Contractor
Russell Collins	ETJ	Applicant	Real Estate/Architect
Douglas Shumway	ETJ	Applicant	Attorney

**Commission  
Recommendations:**

Chair James and Commissioner Williamson recommend the reappointment of Evelyn Strong and Tammie Williamson and the appointment of Douglas Shumway to the Planning & Zoning Commission for terms ending June 30, 2024.

**Recommended  
Council Actions:**

Staff recommends the appointment of Mim James as the Planning & Zoning Commission Chair for a term of one (1) year and the appointment of Evelyn Strong, Tammie Williamson, and Douglas Shumway for terms ending June 30, 2024.

**Attachments:**

1. Reappointment Request
2. Submitted Applications

**Next Steps/Schedule:**

1. Inform new member of appointment and distribute letters to those not appointment.
2. Update website and roster
3. Send welcome letter appointee and notification to commission