



City Council Regular Meeting

*Dripping Springs ISD Center for Learning and Leadership
Board Room, 300 Sportsplex Drive – Dripping Springs, Texas*

Tuesday, November 18, 2025, at 6:00 PM

MINUTES

CALL TO ORDER & ROLL CALL

With a quorum of council members present, Mayor Foulds called the meeting to order at 6:01 p.m.

City Council Members Present:

Mayor Bill Foulds, Jr.
Mayor Pro Tem Taline Manassian
Council Member Place 2 Wade King
Council Member Place 4 Travis Crow
Council Member Place 5 Sherrie Parks

City Council Members Absent:

Council Member Place 3 Geoffrey Tahuahua

Staff, Consultants & Appointed/Elected Officials

City Administrator Michelle Fischer
Deputy City Administrator Ginger Faught
Deputy City Administrator Shawn Cox
City Attorney Laura Mueller
Deputy City Attorney Aniz Alani
City Secretary Diana Boone
Planning Director Tory Carpenter
IT Director Jason Weinstock
Senior Planner Sara Varvarigos
Community Events Coordinator Johnna Krantz
Human Resources Director Chase Winburn
Parks & Community Services Director Andy Binz
Parks & Community Services Assistant Director Emily Nelson

PLEDGE OF ALLEGIANCE

Mayor Foulds led the Pledge of Allegiance.

PRESENTATION OF CITIZENS

A member of the public that wishes to address the City Council on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the City Council that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the

agenda and two (2) minutes per item on the agenda and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the City Council must present the documents to the City Secretary or City Attorney providing at least seven (7) copies; if seven (7) copies are not provided, the City Council will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Mayor may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

CONSENT AGENDA

The following items will be acted upon in a single motion and are considered to be ministerial or routine. No separate discussion or action on these items will be held unless pulled at the request of a member of the City Council or City staff.

- 1. Approval of the October 21, 2025 City Council regular meeting minutes.**
- 2. Approval of the position of Finance Manager and its job description.**
- 3. Approval of a letter of support for the Dripping Springs Community Library's grant application for a "Library on Wheels".** *Sponsor: Mayor Pro Tem Taline Manassian*
- 4. Approval to authorize the City Administrator to enter into and execute a Professional Services Agreement with abip, PC for the provision of auditing services for the City of Dripping Springs.**
- 5. Approval of an Ordinance Amending the Fire Fee Schedule.** *Sponsor: Mayor Bill Foulds, Jr.*
- 6. Approval of the September 2025 Treasurer's Report.** *Deputy City Administrator, Shawn Cox*

A motion was made by Mayor Pro Tem Manassian and seconded by Council Member Parks, to approve Consent Agenda items 1-6.

The motion to approve carried 3 to 0, with 1 abstention by Council Member Crow.

BUSINESS AGENDA

- 7. Presentation, discussion, and consideration of approval of the 2026 Founders Day Festival site plan, parade route, and carnival layout.** *Sponsor: Council Member Sherrie Parks*

A motion was made by Mayor Pro Tem Manassian and seconded by Council Member Parks, to approve the 2026 festival site plan, parade route, and carnival layout.

The motion to approve carried unanimously 4 to 0.

- 8. Applicant introductory presentation and possible City Council Member appointment to the Development Agreement Working Group for the Ranch Court (ATX RR12) Planned**

Development District and Annexation request located 26700 Ranch Road 12. *Applicant: Abby Gillfillan, Lionheart Places*

Presentation only. No action was taken.

- 9. Discuss and Consider Approval of an Agreement between the City of Dripping Springs and Burgess and Niple regarding Utility Infrastructure GIS Development and Data Services.** *Sponsor: Mayor Bill Foulds, Jr.*

A motion was made by Mayor Pro Tem Manassian and seconded by Council Member Crow, to approve the agreement with Burgess and Niple for GIS development and data services.

The motion to approve carried unanimously 4 to 0.

- 10. Discuss and consider approval of a Supplement to the Wholesale Water Agreement between the West Travis County Public Utility Agency and the City of Dripping Springs for the Wild Ridge Subdivision (Planned Development District No. 13).** *Sponsor: Mayor Bill Foulds, Jr.*

No action was taken.

- 11. Discuss and consider approval of a Professional Services Agreement between the City of Dripping Springs and Laura Mueller for Legal Services.**

A motion was made by Council Member King and seconded by Council Member Parks, to approve the Professional Services Agreement between the City of Dripping Springs and Laura Mueller.

The motion to approve carried unanimously 4 to 0.

- 12. Discuss and consider approval of a Resolution appointing Aniz Alani as City Attorney of the City of Dripping Springs, Texas.** *Sponsor: Mayor Bill Foulds, Jr.*

A motion was made by Mayor Pro Tem Manassian and seconded by Council Member Crow, to approve the appointment of Aniz Alani as City Attorney for the City of Dripping Springs.

The motion to approve carried unanimously 4 to 0.

- 13. Discuss and consider approval of a Resolution to cast nine (9) votes towards the Election of Members of the Hays County Appraisal District Board of Directors.** *Sponsor: Mayor Bill Foulds, Jr.*

A motion was made by Mayor Pro Tem Manassian and seconded by Council Member Crow, to have the mayor cast the ballot.

The motion carried unanimously 4 to 0.

REPORTS

Reports listed are on file and available for review upon request. The City Council may provide staff direction; however, no action shall be taken.

14. City Attorney Report. *Laura Mueller, City Attorney; Aniz Alani, Deputy City Attorney*

No action was taken.

CLOSED SESSION

A motion was made by Mayor Pro Tem Manassian and seconded by Council Member Crow, to go into Closed Session for items 15-19, under sections 551.071, 551.072, and 551.074.

The motion carried unanimously 4 to 0.

Closed Session began at 7:17 p.m.

The City Council has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), 551.0761 (Deliberation Regarding Critical Infrastructure Facility), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

- 15. Consultation with Attorney and deliberation regarding potential offer to lease real property.** *(Consultation with Attorney, 551.071; Deliberation Regarding Real Property, 551.072)*
- 16. Consultation with Attorney and Deliberation Regarding Real Property and interlocal discussions related to TIRZ Priority Projects and Other Potential Strategic Real Property Acquisitions.** *(Consultation with Attorney, 551.071; Deliberation Regarding Real Property, 551.072)*
- 17. Consultation with Attorney and Deliberation regarding Interlocal Discussions related to Transportation Projects and Potential Ancillary Real Estate Purchases.** *(Consultation with Attorney, 551.071; Deliberation Regarding Real Property, 551.072)*
- 18. Consultation with Attorney regarding legal issues related to the South Regional Water Reclamation Project, Wastewater, and Amendment 2 Permits, Wastewater Service Area and Agreements, Water Service and Agreements, Wastewater Fees, Wastewater Infrastructure Agreements, facility liability coverage, and related items.** *(Consultation with Attorney, 551.071)*
- 19. Deliberation on the appointment, employment, evaluation, reassignment, and duties of the Utilities Director, Utilities Operations Manager, Administrative Assistant - Public Works, Project Manager, and Utilities Coordinator.** *(Deliberation Regarding Personnel, 551.074).*

Closed Session ended at 8:10 p.m.

A motion was made by Mayor Pro Tem Manassian and seconded by Council Member Crow, to move item 19 out of Closed Session.

The motion carried unanimously 4 to 0.

A motion was made by Mayor Pro Tem Manassian and seconded by Council Member Parks, to approve the job descriptions for Project Manager and Utilities Coordinator.

The motion to approve carried unanimously 4 to 0.

ADJOURN

A motion was made by Mayor Pro Tem Manassian and seconded by Council Member King, to adjourn the meeting.

The motion carried unanimously 4 to 0.

The meeting was adjourned at 8:12 p.m.

APPROVED ON: Month, XX, 202X

Bill Foulds, Jr., Mayor

ATTEST:

Diana Boone, City Secretary