



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78620**

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**Submitted By:** Diana Boone, City Secretary

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**Commission Meeting Date:** November 7, 2025

**Agenda Item Wording:** **Discuss and consider approval of the 2025 Historic Preservation Commission meeting calendar.**

**Agenda Item Requestor:** Diana Boone, City Secretary

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**Summary/Background:** Each year the City Secretary prepares the next year's meeting calendar for approval by the Commission. Meeting dates are scheduled using the frequency as stated in the Commission ordinance. The HPC ordinance calls for monthly meetings which are currently scheduled for 4:00 p.m., the 1<sup>st</sup> Thursday of each month.

Attached for review is the proposed 2025 meeting calendar with approved city holidays. The January meeting conflicts with a holiday and may need to be rescheduled. Below is the proposed meeting date for this meeting. The Commission may select to cancel this meeting, and meetings may also be rescheduled throughout the year as the Board sees fit.

- January 2<sup>nd</sup> meeting is the day after New Year.
  - Proposed meeting date is *Thursday, January 9<sup>th</sup>*

**Commission Recommendations:** Staff recommends approval of the calendar as presented. Should there be any changes to meeting dates, please provide for those changes in a motion.

**Attachments:** 1. HPC 2025 Proposed Calendar

**Next Steps/Schedule:**

1. Update calendar if any changes
2. Add meetings to calendars:
  - a. Commission, Staff and City Council Member liaison(s)
  - b. City website main calendar
  - c. Municode Agenda (automatically populates Agendas and Minutes webpage with upcoming meetings)
3. Provide final calendar to Commission, Staff and City Council Members