



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Johnna Krantz, Community Events Coordinator

Council Meeting Date: February 7, 2023

Agenda Item Wording: Discuss and consider approval of a Special Event Permit Application and Co-Sponsorship Agreement between the City of Dripping Springs and the Dripping Springs Visitors Bureau for the 2nd Annual Brewers Festival on March 25, 2023. *Sponsor: Council Member Sherrie Parks*

Agenda Item Requestor: Pam Owens, President/CEO, Dripping Springs Visitors Bureau

Summary/Background: The Dripping Springs Visitors Bureau (DSVB) applied for a Co-Sponsorship Agreement and Special Event Permit for the 2nd Annual Brewers Festival to be held on Saturday, March 25, 2023, from 11am to 5pm on the city's Stephenson Building property.

The DSVB is requesting assistance from the city with placement of directional signage for vehicles and pedestrians, safety barricades, and trash receptacles to be borrowed from Dripping Springs Ranch Park. Electricity for music will be drawn from the Stephenson Building facilities.

There will be no street closures for this event.

City Staff will write, print, and deliver notices to residents and businesses that will be affected by the festival.

The Co-Sponsorship Agreement and Special Event Permit Application are similar to the ones approved for last year's festival. The Agreement and Permit allow the DSVB to use the city's property for the event, and the Agreement includes the obligations of each party.

Commission Recommendations: N/A

Staff Recommendation: Recommend 2 security officers on site for the duration of the event.

Attachments: Proposed Co-Sponsorship Agreement (draft)
Special Event Permit Application
Co-Sponsorship Application – Approved by City Administrator

- Event Plan with Site Map
- Banner Graphic

- Proof of Insurance

Next Steps/Schedule: Execute the Agreement and Permit.