

EXHIBIT A

TASK ORDER 5

This Task Order pertains to an Agreement by and between the City of Dripping Springs, (“OWNER”), and HDR Engineering, Inc. (“ENGINEER”), dated April 27, 2021 (“the Agreement”). Engineer shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

TASK ORDER NUMBER: 5

PROJECT NAME: 2023 TxDOT TA Grants

PART 1.0 PROJECT DESCRIPTION:

HDR will assist the City of Dripping Springs in the development of two (2) detailed applications for TxDOT Transportation Alternatives grants.

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER ON THE PROJECT:

Project Management and Coordination - \$6,410

- Coordinate with the City of Dripping Springs to verify scope of work for the study and discuss project status.
- Coordinate with the City of Dripping Springs to obtain available information and complete required documentation.
- Provide updates on project progress and complete invoicing.

Project Meetings - \$2,970

- Attend one (1) virtual Transportation Committee Meeting to discuss the TxDOT call for projects.
- Attend one (1) virtual City Council Meeting to discuss the TxDOT call for projects.
- Attend two (2) virtual meetings with the project team and/or City staff to facilitate development of the detailed applications.
- Attend one (1) virtual meeting with the TxDOT Area office to discuss the proposed projects.

Grant Detailed Applications - \$41,085

- Develop detailed applications for the following two (2) projects:
 - Sidewalks along Old Fitzhugh Road
 - Sidewalks along RM 12, near Dripping Springs Elementary School and Dripping Springs Ranch Park
- Conduct a field visit to evaluate and document existing conditions.
- Update detailed cost estimates for the proposed projects.
- Create project layout figures to be presented to the public during outreach efforts and help coordinate public involvement events. It is assumed that the City of Dripping Springs will host events, schedule venues, and/or provide a platform for public input on the City's website.
- Present project layouts and applicable cost and improvement information to City Council for approval. One (1) City Council meeting is assumed, as listed in the previous section.
- Complete the TxDOT application form and compile submittal package, including:
 - Develop Attachment A ("Project Location Information"), outlining the project limits and length.
 - Develop Attachment B ("Project Details"), including a project location map, project layout map, site photographs, illustrative typical section figures, bridge details, and write-ups.
 - Develop Attachment C ("Safety Hazards and Countermeasures"), including a Safety Hazard map, Countermeasure map, and additional safety details, and write-ups
 - Develop Attachment D ("Connectivity"), including a Connectivity map and a Gap/Barrier Elimination Map.
 - Attachment E ("Long Distance Bicycle Routes") will not be necessary for either project based on location.
 - Draft Attachment F ("Project Sponsor Resolution"), to obtain signed resolutions by City Council, Planning and Zoning Commission, Transportation Committee, Emergency Management Commission, and Parks and Recreation Commission. The City of Dripping Springs will review and finalize the resolutions and coordinate with the various City officials and commissions to obtain approvals.
 - Compile Attachment G ("Public Outreach and Support"), which will provide documentation of public involvement and property owner outreach related to the pro-

ject as well as letters of support from stakeholders for the project. The City of Dripping Springs will provide a public involvement platform and notice of project details to City residents. The City will identify adjacent property owners and coordinate project details with property owners. The City will obtain letters of support for the project from stakeholders.

- Develop Attachment H (“Maintenance Documentation”), confirming maintenance of the completed project by the City or identifying the party responsible for maintenance.
- Develop Attachment I (“Local Planning”), identifying any local transportation plans or DSISD hazardous routes that coincide with the proposed project, if applicable.
- Develop Attachment J (“MPO TIP Letter”), providing support for the project and an agreement to integrate the project into the agency’s overall plan from both Capital Area Metropolitan Planning Organization (CAMPO) and Capital Area Council of Governments (CAPCOG). The City will help coordinate between CAMPO and CAPCOG.
- Develop Attachment K (“Environmental Documentation”), including a completed Work Plan Development form and supporting documentation.
- Develop Attachment L (“Property/Ownership/Acquisition”), documenting property ownership (from HaysCAD), encroachments, and/or a letter of consent signed by the TxDOT District Engineer (if project is within TxDOT Right-of-Way). The City will verify property ownership information.
- Develop Attachment M (“Signal, Beacons, and School Zones”), documenting the need and application of signals, beacons, and school zones, if applicable.
- Attachment N (“RR Right-of-Entry/Support Letter”) will not be necessary for either proposed project based on location.
- Develop Attachment O (“Project Timeline”), estimating the number of months it will take to complete the project from application through construction.
- Develop Attachment P (“Preliminary Engineering Costs”), estimating the Plans, Specifications, and Estimate (PS&E) costs in addition to Environmental Costs. The City will review and approve the PS&E and Environmental Costs

30% Design Plans Update- \$33,525

- Update 30% plans for the following project:
 - Sidewalks along RM 12, near Dripping Springs Elementary School and Dripping Springs Ranch Park

- Updated 30% plans developed for the detailed application will include a cover sheet, layout sheets with annotations, typical section sheets, and technical detail sheets.

Direct Expenses - \$185

PART 3.0 OWNER’S RESPONSIBILITIES:

- City will schedule and attend meeting with TxDOT.
- City will finalize project resolutions and obtain approvals from City Council, Planning and Zoning Commission, Transportation Committee, Emergency Management Commission, and Parks and Recreation Commission.
- City will provide a public involvement platform and notice of project details to City residents.
- The City will identify adjacent property owners and coordinate project details with property owners. The City will obtain letters of support for the project from stakeholders.
- City of Dripping Springs will review and approve the application.

PART 4.0 ENGINEER’S FEE:

HDR will perform the above scope of work for Task Order 5 for an hourly not to exceed fee of \$84,175.

This Task Order is executed this _____ day of _____, 20__.

City of Dripping Springs

HDR ENGINEERING, INC.

“OWNER”

“ENGINEER”

BY:

BY:

NAME:

NAME:

TITLE:

TITLE:

ADDRESS:

ADDRESS:

Justin Word, P.E.

Vice President

504 Lavaca St. #900

Austin, TX 78701

PRIME PROVIDER NAME: HDR ENGINEERING, INC.

TO 5 2023 TxDOT TA Grants

TASK	TASK DESCRIPTION	SR. PROJECT MANAGER	SENIOR ENGINEER	PROJECT ENGINEER	EIT	SR. CADD TECHNICIAN	GRAPHIC DESIGNER I	SENIOR ENVIRONMENTAL ENGINEER	ENVIRONMENTAL SCIENTIST	ADMIN	TOTAL LABOR HRS	TOTAL LABOR COST
5	Project Management and Coordination	18		4						8	30	\$6,410.00
	Project Meetings											
	Transportation Committee Meeting (1)	3									3	\$825.00
	City Council Meeting (1)	3									3	\$825.00
	Team Meetings (2)	2		2							4	\$880.00
	TxDOT Meeting (1)	1		1							2	\$440.00
	Detailed Applications											
	Field Visit	4		4	4						8	\$1,160.00
	Cost Estimates	40		40							40	\$6,600.00
	Public Involvement Graphics & Coordination	4		5			20				29	\$4,125.00
	Attachment A ("Project Location Information")	1		10	10		16				1	\$165.00
	Attachment B ("Project Details")	2		2	16						18	\$2,330.00
	Attachment C ("Safety Hazards and Countermeasures")	2		2	16						18	\$2,330.00
	Attachment D ("Connectivity")	1		2	2						5	\$855.00
	Attachment E ("Project Sponsor Resolution")	4		2	2						8	\$1,680.00
	Attachment G ("Public Outreach and Support")	2		2	2						1	\$165.00
	Attachment H ("Maintenance Documentation")	1		2	2						4	\$580.00
	Attachment I ("Local Planning")	1		1							1	\$165.00
	Attachment J ("MPO TIP Letter")	1		1							1	\$165.00
	Attachment K ("Environmental Documentation")	4		2	1			4	32		36	\$4,640.00
	Attachment L ("Property/Ownership/Acquisition")	1		1							7	\$1,555.00
	Attachment M ("Signal, Beacons, and School Zones")	4		4							1	\$165.00
	Attachment O ("Project Timeline")	4		4	4						4	\$660.00
	Attachment P ("Preliminary Engineering Costs")	4		4	4						12	\$2,160.00
	OC	8		8	8						16	\$2,320.00
	Application Form	8		8	2						18	\$3,770.00
	Application Compiling and Review											
	30% Design Plans Update											
	Layout Sheets	1		40							121	\$19,675.00
	Detail Sheets	1		8							25	\$4,155.00
	Typical Sections	1		16							33	\$5,475.00
	OC	4		4							24	\$4,220.00
	HOURS SUB-TOTALS	51	12	174	67	128	36	4	32	8	512	
	DIRECT LABOR	\$275.00	\$250.00	\$165.00	\$125.00	\$160.00	\$110.00	\$200.00	\$120.00	\$100.00		
	TOTAL LABOR COSTS	\$14,025.00	\$3,000.00	\$28,710.00	\$8,375.00	\$20,480.00	\$3,960.00	\$800.00	\$3,840.00	\$800.00		\$83,990.00
	SUB-TOTAL											\$83,990.00

TASK	DIRECT COSTS	CONTRACT RATE	UNIT	QUANTITY	AMOUNT	TOTAL HINTE
4	8 1/2x11 B/W Paper Copies	0.1	Sheet	200	\$20.00	
	8 1/2x11 Color Paper Copies	1	Sheet	50	\$50.00	
	11x17 B/W Paper Copies	0.15	Sheet		\$0.00	
	11x17 Color Paper Copies	1.5	Sheet		\$0.00	
	Turning Movement Counts	50	hour		\$0.00	
	Roadway Tube (per counter/24 Hours)	200	each/day		\$0.00	
	Travel Time Runs	200	hour		\$0.00	
	Mileage	0.625	Per Mile	184	\$115.00	
					\$185.00	
	SUB-TOTAL DIRECT COST					
	SUB-TOTAL LABOR COSTS					\$185.00
	TOTAL COST					\$84,175