

Automation & Controls Service Agreement

Customer: 5467 Effective Date: 1/1/2023 End Date: 12/31/2023

Monthly Hours Purchased: 35
Requested Classification: Tech

Annual Agreement Cost: \$31,920
Mileage & Vehicle Fees: \$3,192
Total Cost: \$35112

Down Payment (10%): \$3,511
Balance Remaining: \$31,601
Payment Frequency: Monthly
Payment Amount: \$2,633 per month
Invoice Date: Pre-paid, invoice every 30 days. First invoice will be 1/1/2023.
First Invoice Amount: \$6,145 (down payment + first month)

Cost of Services

Classification	Normal Rate	Discounted Rate	Factor	OT Factor	DT Factor
Senior Automation Specialist	\$160	128	1.0	1.5	2.0
Automation Specialist II	\$135	108	0.8	1.2	1.6
Automation Specialist I	\$120	96	0.7	1.1	1.4
Senior Technician	\$115	92	0.6	0.9	1.2
Technician	\$95	76	0.5	0.8	1.0

Material Markup and Miscellaneous Costs

- Material markup is all related material costs, plus a 10% markup.
- All hotel, airfare & related travel expenses are cost plus 10%. Per diem is \$75.00 / day.

Terms and Conditions

- Alterman will maintain and provide customer, upon written request, an accounting of the hours used.
- Remote calls are a 2-hour minimum. On site calls are a 4-hour minimum.
- Overtime and Double Time hours will be the hours factor multiplied by 1.5(OT) or 2.0(DT), respectively.
- Unused hours at the end of a month will roll over to the next month. Unused hours at the end of the agreement will roll over **if the agreement is renewed no later than 12/16/2023.**

Payment Schedule

Payment #	Invoice Date	Amount	Remain
1	1/1/2023	\$6,145	\$28,967
2	1/31/2023	\$2,633	\$26,334
3	3/2/2023	\$2,633	\$23,701
4	4/1/2023	\$2,633	\$21,067
5	5/1/2023	\$2,633	\$18,434
6	5/31/2023	\$2,633	\$15,800
7	6/30/2023	\$2,633	\$13,167
8	7/30/2023	\$2,633	\$10,534
9	8/29/2023	\$2,633	\$7,900
10	9/28/2023	\$2,633	\$5,267
11	10/28/2023	\$2,633	\$2,633
12	11/27/2023	\$2,633	\$0

We appreciate the opportunity to submit this proposal. If there are any questions, please contact us.

Sincerely,

Roger Barrett
Associate Director of Systems Automation
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Schertz, Texas 78154
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I, the undersigned, hereby accept this proposal and the contents herein.

Signature: _____

Print Name: _____

Position: _____

Date: _____