



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78620**

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**Submitted By:** Andrea Cunningham, City Secretary

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**Council Meeting Date:** February 7, 2023

**Agenda Item Wording:** **Approval of a Resolution Appointing Walt Smith to the Tax Increment Reinvestment Zone No. 1 and No. 2 Board of Directors Place 7, for a term ending December 31, 2024.**

**Agenda Item Requestor:** Michelle Fischer, City Administrator

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**Summary/Background:** **Member Responsibilities - Section 2.04.224**

The TIRZ board shall act as an advisory board to the city council in the operation and administration of the TIRZ; all action by the board is subject to city council approval. The authority and responsibility of the board expressly includes:

- (1) Make recommendations to the city council regarding the administration of this division.
- (2) Make recommendations to the city council regarding agreements that are necessary or convenient to implement the project plan and reinvestment zone financing plan.
- (3) Make recommendations to the city council regarding agreements with local governments or political subdivisions for management of the zone or implementing the project plan and reinvestment zone financing plan.
- (4) Make recommendations to the city council regarding the expenditure of TIRZ funds related to development and redevelopment of land within the zone, in conformance with the following process.
- (5) Acting as the lead entity in working with other boards and commissions regarding incentives, regulations, infrastructure and all other physical and economic development decisions related to the TIRZ district.
- (6) Providing a progress report to the city council annually, or as requested by the city council.

**Member Selection – Section 2.04.223**

- (a) Beginning January 1, 2021, members shall initially serve staggering terms with even numbered places serving a two-year term and odd numbered places serving a one-year term, after which all places shall serve a two-year term. For members appointed by city council, when

appointed for each term, the city council will determine which member will be in each place. For members appointed by the county, the county will determine which member is in each place.

- (b) Vacancies on the board may be filled by appointment of the city council for the unexpired term.

**Membership Requirements – Section 2.04.222**

All regular board members shall be at least 18 years of age and a resident of the county. Any regular board member who ceases to possess such qualifications shall automatically be deemed to have vacated their membership on the board.

**Officer Appointments – 2.04.225**

The city council shall appoint a chair, as established in section 311.009.f of the Local Government Code, for a term of one year, beginning in January. The board may appoint other officers as it may establish in its bylaws.

**Current Membership**

<b>Member</b>	<b>Place</b>	<b>Term</b>
Dave Edwards, Chair	Place 1	12/31/24
Craig Starcher	Place 2	12/31/23
Taline Manassian, Vice Chair	Place 3	12/31/24
James Alexander	Place 4	12/31/23
Missy Atwood	Place 5	12/31/24
Susan Kimball	Place 6	12/31/23
<b>Walt Smith</b>	<b>Place 7</b>	<b>12/31/22</b>

**Vacancies and Applicants**

There is a current vacancy for Place 7, Hays County Representative. The Hays County Commissioners Court has nominated Walt Smith to serve as their representative. Additionally, the court approved the nomination of Susan Kimball to serve as representative with a term ending December 31, 2025.

Pursuant to City Ordinance related to the appointment of members, the City Secretary will provide for the appointment of Place 6 when that term has ended, or the current member has resigned their position. or this board.

**Board  
Recommendations:**

The TIRZ Board supports the reappointment of Walt Smith for a term ending December 31, 2024.

**Recommended  
Council Actions:**

Staff recommends approval of the reappointment of Walt Smith as the Hays County Representative for a term ending December 31, 2024.

**Attachments:**

1. Resolution

**Next Steps/Schedule:**

1. Inform board members of City Council decision.
2. Update website and roster.