

City of



Dover

July 12, 2023

Nicole Worthley
First State Heritage Park
121 Martin Luther King, Jr. Blvd.
Dover, DE 19901

Via email: Nicole.Worthley@delaware.gov

RE: Referral of Sign Permit #23-987 at 43 The Green, First State Heritage Park, HI-23-03

For Determination of Appropriateness and Architectural Review Certification

Tax Parcel number ED05-077.09-05-28.00

Ms. Worthley,

This letter is to inform you that the Sign Permit for the property at 43 The Green has been referred to the City of Dover Historic District Commission for consideration. This consideration is for Determination of Appropriateness and for Review of Architectural Review Certification for the sign requested to be placed next to John Bell House. The application states that the sign will be placed to the left of the John Bell House and a couple of feet back from the fence. Additionally, the project will remove the deteriorating information kiosk located on Federal Street.

The subject property at 43 The Green is located within the City of Dover's Historic District Zone and also in the Dover Green Historic District as part of the National Register of Historic Places. The site is located 2 doors down from the Old State House which is on the National Register of Historic Places. The City Planner has determined that the Sign Permit should be reviewed and approved by the Historic District Commission before placement.

In reviewing the proposed activities for Architectural Review Certification, Staff referenced Chapter 5 Storefronts and Signage of the *Design Standards and Guidelines for the City of Dover Historic District Zone*. The design document does not address stand alone signage. This is an informational kiosk rather than an advertisement to attract more business. A recommendation for signage from the *Design Standards and Guidelines* is that "No sign should be from a period earlier than the building on which it is placed." This proposed sign is not designed of a specific time frame and would not be confused as such.

The City of Dover Historic District Commission will review Sign Permit at their next meeting scheduled for Thursday, July 20, 2023 at 3:30pm. The Meeting is scheduled as an In-Person Meeting in the City Hall Conference Room at City Hall, 15 Loockerman Plaza and as a Virtual Meeting using WebEx. The Meeting Agenda includes information on methods for participation. A separate meeting invitation to Join the Meeting will also be sent by email to the available property contacts should you wish to participate virtually.

This Referral has been assigned Application #HI-23-03. As the property manager, you are encouraged to participate in this meeting as the property is discussed. Staff will provide the Historic District Commission with the referral materials from the Sign Permit submission and other background information for their review and action. The Staff Review Report for HI-23-03 and the Meeting Agenda will also be provided to you or can be found on the City's website www.cityofdover.com under the Quick Link – Meeting & Agendas once posted.

If you have questions about the Historic District Commission Meeting, please contact the Planning Office at (302)736-7196 or by email at compplan@dover.de.us or koehmke@dover.de.us.

Sincerely,
On Behalf of the City of Dover Historic District Commission

Katherine Oehmke
Planner