



MEMORANDUM
REGULAR CITY COUNCIL MEETING
Monday, April 7, 2025

TO: City Council

FROM: Laura Kasper, City Clerk

SUBJECT: Ord No. 04-2025 - CivicPlus Recodification Project – First Reading

Codification is the process of collecting, organizing, and consolidating local government ordinances and regulations into a comprehensive and user-friendly platform, to provide an accessible, transparent, and organized repository of legal knowledge that empowers local officials, residents, and businesses to navigate the complexities of government regulations with ease.

Section 8.15 of the City Charter requires that at least every ten (10) years the council shall provide for preparing a general codification of all the city ordinances and resolutions having the effect of law. These matters of codification are simple maintenance items for the purposes described above. With the project now completed and the Code entitled "Code of Ordinances, City of Douglas, Michigan," published by CivicPlus, LLC, the Council is tasked with approving this adopting ordinance as a final step for launching the published code online. Additionally, it is required by law to hold a Public Hearing for any ordinance.

It is vital to remember that codification isn't a one-time endeavor; it's an ongoing commitment to keeping the city municipal code up to date and reflective of the evolving needs of the community. New ordinances, amendments, and repeals are a constant reality in local governance. The codification process ensures that these changes are seamlessly incorporated into the existing code, maintaining accuracy, accessibility, and legal compliance.

First Reading – No Council Action Required.