



**THE CITY OF THE VILLAGE OF DOUGLAS  
REGULAR MEETING OF THE CITY COUNCIL  
WEDNESDAY, JANUARY 03, 2024 AT 7:00 PM  
86 W CENTER ST., DOUGLAS MI**

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**MINUTES**

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**1. CALL TO ORDER:** By Mayor

**2. ROLL CALL:** By Clerk

PRESENT

Mayor Cathy North

Councilmember Jerome Donovan

Councilmember Neal Seabert

Councilmember John O'Malley

Mayor Pro-Tem Randy Walker

Councilmember Gregory Freeman

Councilmember Fran Ray

Also Present

City Manager Lisa Nocerini

City Clerk Laura Kasper

**3. PLEDGE OF ALLEGIANCE:** Led by Mayor

**4. CONSENT CALENDAR**

A. Approve the Council Meeting Agenda for January 3, 2024

B. Approve the Council Regular Meeting Minutes for December 18, 2023

C. Approve the Council Closed Session Meeting Minutes for December 18, 2023

D. Approve Invoices in the amount of \$62,954.98

E. Meeting Schedule

F. Appointments/Reappointments – Item pulled out for discussion.

*Motion by Seabert, second by O'Malley, to approve the Consent Calendar of January 3, 2024, as amended.  
Motion carried by unanimous roll call vote.*

**5. APPOINTMENTS/REAPPOINTMENTS**

Appointments - Patty Hanson/Planning Commission, Chuck Gustafson/Interurban Transit Authority, Cathy North/Downtown Development Authority/Brownfield Redevelopment Authority/Douglas Harbor Authority, Greg Freeman/Zoning Board of Appeals, Fran Ray/Kalamazoo Lake Harbor Authority, Jerry Donovan/Kalamazoo Lake Harbor Authority

Reappointments - Rob Joon/Board of Review, Mike Hurley/Douglas Harbor Authority

*Motion by Seabert, second by Freeman, to approve the board/commission/committee appointments and reappointments. Motion carried by unanimous roll call vote.*

Patty Hanson was present and thanked Council for appointing her to Planning Commission. Phyllis Yff, Executive Director of the Interurban Transit Authority was present, and spoke on behalf of the appointment of Chuck Gustafson to the Interurban Transit Authority.

**6. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES):** No communication received.

**7. PUBLIC COMMUNICATION – WRITTEN:** No communication received.

**8. UNFINISHED BUSINESS**

A. Westshore PUD - Approval to Ratify Execution of the Open Space Easements Agreement - David Keast (Tabled 12/18/23)

*Motion by Seabert, second by O'Malley, to ratify execution of the Open Space Easements relating to the Westshore PUD executed by the Mayor and Clerk on November 22, 2023. – Motion carried by unanimous roll call vote.*

**9. NEW BUSINESS**

A. Park and Recreation draft plan - 1st reading – City Manager, Lisa Nocerini gave an update on the process. The City Council reviewed the draft plan as part of the 30-day review requirement at the December 18th City Council meeting. Changes given at that meeting were not yet made to the plan attached in the packet. Viridis is gathering all changes during the 30-day review opportunity and will incorporate them for final approval at the second reading of the required public hearing.

**10. REPORTS**

A. Commission/Committee/Boards

1. Planning Commission – Will meet next week
2. Kalamazoo Lake Sewer Water – Councilmember tours of the facility were completed.
3. Downtown Development Authority – Met week prior. Gateway sign project is moving forward, and upcoming budget discussions on next agenda.
4. Kalamazoo Lake Harbor Authority – No meeting
5. Douglas Harbor Authority – No meeting
6. Douglas Brownfield Authority – No meeting
7. Fire Board – No meeting
8. Community Recreation – No meeting
9. Playground Committee – No meeting

B. Administration Reports – City Manager, Lisa Nocerini updated Council on current items – DDA electrical upgrades item will come to Council for possible cost share. A joint meeting of Council and Brownfield Redevelopment Authority will be held in February with Williams and Works to review public input results, and the findings will be distributed after. ABM is meeting with the Treasurer and Manager for updates on the Wiley property. City Manager Nocerini reminded Council with the upcoming budget that consideration needs to be made for the ongoing City projects and repairs. Additionally, she is compiling a report on critical needs that will be a priority. She also mentioned that the deer culling has ended and will provide an update with details. The Water Committee is working on compacity sharing with Saugatuck Township, and active efforts of the City recognized by EGLE for extension.

**11. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES):** No communication received.

- 12. COUNCIL COMMENTS:** Donovan was thankful for the extra diligence on the Westshore item. Ray appreciated the extra information provided on the Westshore item. O'Malley wished everyone a happy new year. Freeman was grateful for the clarity Mr. Keast provided him regarding Westshore. Seabert wished everyone a happy new year.
- 13. MAYOR'S REPORT/COMMENTS:** Mayor North wished everyone a happy new year and is looking forward to tackling all the projects in the new year.
- 14. ADJOURNMENT:**

*Motion by Seabert, second by Freeman, to adjourn the meeting.*

Approved on this 16<sup>th</sup> day of January 2024

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Cathy North, Mayor

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Laura Kasper, City Clerk

#### **Certification of Minutes**

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on January 3, 2024, I further certify that the meeting was duly called and that a quorum was present.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Laura Kasper, City Clerk