



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JUNE 05, 2023 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. CALL TO ORDER – By Mayor Donovan

2. ROLL CALL - By Deputy Clerk Kasper

PRESENT

Mayor Pro-Tem Cathy North

Mayor Jerome Donovan

Councilmember Neal Seabert

Councilmember Robert Naumann

Councilmember John O'Malley

Councilmember Randy Walker

Councilmember Gregory Freeman

Also Present - City Manager LaBombard

City Planning & Zoning Administrator, Joe Blair

3. PLEDGE OF ALLEGIANCE - Led by Mayor

4. CONSENT CALENDAR

A. Approval of the June 5, 2023 Council Meeting Agenda

B. Approval of the May 15, 2023 Closed Session Minutes

C. Approval of the May 15, 2023 Council Meeting Minutes

D. Approval of Invoices in the amount of \$120,982.85

*Motion by Seabert, with support from Naumann, to approve the June 5, 2023 Consent Agenda. –
Motion carried by unanimous roll call vote.*

5. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES) - None

6. PUBLIC COMMUNICATION – WRITTEN - Letter from City Clerk Aalderink – Mayor Donovan and Councilmembers acknowledged the submitted communication.

7. UNFINISHED BUSINESS – No business to address.

8. NEW BUSINESS -

A. Public Hearing - Ordinance 03-2023 – An Ordinance to amend the zoning Ordinance and map to rezone the southwest corner of Fremont Street and Blue Star Highway PPN 03-59-350-017-20, section 350.

Motion by North, with support from Seabert, to open the Public Hearing for Ordinance 03-2023: Request by Saugatuck Public Schools to rezone parcel # 59-350-017-20 from C-2, General Commercial to C-1, Village Center and R-5, Multiple Family Residential – Motion carried by unanimous roll call vote.

1. City Manager Comments – City Manager LaBombard asked for City Planning & Zoning Administrator, Joe Blair to speak. There was brief discussion of the set conditions, and Tricia Anderson of Williams & Works, was present on zoom and spoke about the background of the item at Planning Commission. In addition, there needed to be a vote for a lot split and Jeff Mallick, a local realtor made mention of a sale contingent on this.

2. Public Comments – None

3. Council Comments – None

Motion by Seabert, with support from Walker, to close the Public Hearing for Ordinance 03-2023: Request by Saugatuck Public Schools to rezone parcel # 59-350-017-20 from C-2, General Commercial to C-1, Village Center and R-5, Multiple Family Residential – Motion carried by unanimous roll call vote.

Motion by Seabert, with support from Freeman, to adopt Ordinance 03-2023: Request by Saugatuck Public Schools to rezone parcel # 59-350-017-20 from C-2, General Commercial to C-1, Village Center and R-5, Multiple Family Residential – Motion carried by unanimous roll call vote.

Motion by Naumann, with support from North, to approve lot split for three separate lots subject to the filing of the rezoning for the legal description therein lies – Motion carried by unanimous roll call vote.

- B. Resolution 14-2023 Amending the Schedule of Fees - The DHA, on March 16, 2023 made the motion to recommend to City Council a fee schedule of \$25 per night for transient slips.

Motion by O'Malley, with support from Naumann, to adopt Resolution 14-2023 amending the schedule of fees to increase slip lease fee to \$2,000 and establish a transient fee of \$25 per night. – Motion carried by unanimous roll call vote.

- C. Resolution 15-2023 PA 152 Health Insurance Contribution - In 2011 the State Legislature passed Public Act 152 which limits the amount a public employer can contribute towards employee health care. The City has historically elected the opt-out option from PA 152 and is valid for one year. City Treasurer, Matt Smith was present for discussion.

Motion by Seabert, with support from Walker, to adopt Resolution 15-2023 PA 152 Employee Health Insurance Contribution. – Motion carried by unanimous roll call vote.

- D. Resolution 16-2023 Adopt Employee Insurance Plan for Fiscal Year 2023-2024 - Discussions during the budget workshops recommended action to renew the current priority health insurance plans, continue the HSA City contribution policy of \$500 less than the deductible of the high deductible plan, and to set an employee co-share contribution rate of \$50/month. City Treasurer, Matt Smith, was present for discussion.

Motion by Seabert, with support from Naumann, to adopt Resolution 16-2023 Employee insurance plan for fiscal year 2023-2024. – Motion carried by unanimous roll call vote.

- E. Resolution 17-2023 Public Hearing for Budget Adoption - Formal adoption of the annual budget will complete the final step in the month-long process of workshops and discussions to prepare the next fiscal year budget.

Motion by Walker, with support from O'Malley, to open the Public Hearing for Resolution 17-2023. – Motion carried by unanimous roll call vote.

1. Treasurer report – City Treasurer, Matt Smith reported that the City's property tax millage rate remains at 13.0818. The City Council has chosen to not levy the maximum millage rate to keep taxes as low as possible. For the 2022 tax year, the City had the fifth lowest tax millage rate amongst cities in Allegan, Berrien, Ottawa, and Van Buren Counties. In addition, the overall budget of the City is in balance with revenues exceeding expenditures.

2. Public Comments - None

3. Council Comments – Seabert was not in favor of the DDA cost share for the Gateway project. Naumann was in favor. Walker stated that the item would benefit the City by creating community recognition. North saw this as a benefit for the community. Freeman and O'Malley agreed. Walker requested the addition of funding to Beery field for electrical upgrades. Due to the item not ranking as a priority during the prior budget workshops, Councilmembers did not include the funds.

Motion by Seabert, with support from Freeman, to close the Public Hearing for Resolution 17-2023. - Motion carried by roll call vote.

Voting Yea: Donovan, Freeman, Naumann, North, O'Malley, Seabert

Voting Nay: Walker

Motion by Seabert, with support from Naumann, to adopt Resolution 17-2023 approving the 2023-24 budget. – Motion carried by roll call vote.

Voting Yea: Donovan, Freeman, Naumann, North, O'Malley, Seabert

Voting Nay: Walker

- F. Resolution 18-2023, Request for 4th of July Firework Donation - A donation of \$1,000 from Douglas was budgeted for the annual event. The donation will be provided to the City of Saugatuck as the organizer of the event.

Motion by Naumann, with support from Seabert, to adopt Resolution 18-2023 Request for 4th of July Firework Donation. – Motion carried by unanimous roll call vote.

- G. Resolution 19-2023 Intergovernmental Agreement of North Section of Blue Star Trail - The Friends of the Blue Star Trail have provided financial support for connecting the Blue Star Trail to neighboring communities.

Motion by Seabert, with support from Naumann, to adopt Resolution 19-2023 Intergovernmental Agreement of North Section of Blue Star Trail to retain engineering services for Phase 2, the north section of the Blue Star Trail. – Motion carried by unanimous roll call vote.

9. REPORTS

- A. Commission/Committee/Boards

1. Planning Commission – Meets June 15
2. Kalamazoo Lake Sewer Water – Water testing taking place

- 3. Downtown Development Authority – Met prior week and accepted bid for signage
- 4. Kalamazoo Lake Harbor Authority – No meeting
- 5. Douglas Harbor Authority - Weed treatment occurred this week
- 6. Douglas Brownfield Authority – No Meeting
- 7. Fire Board – No meeting
- 8. Community Recreation – Playground Committee fundraising event next week

B. Managers Report – City Manager LaBombard congratulated everyone involved with the Pride events and thanked DPW for doing a great job. He also congratulated City Clerk Aalderink on the upcoming retirement and thanked her.

10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES) - None

11. COUNCIL COMMENTS – Freeman congratulated all involved with the pride event, and congratulated Pam. He will also be attending the upcoming election training session. Naumann, O’Malley, North and Seabert thanked everyone for the pride event.

12. MAYOR’S REPORT/COMMENTS – Mayor Donovan stated gratitude for everyone involved with the pride event and thanked the Council for getting the budget approved.

13. ADJOURNMENT -

Motion by O’Malley, with support from Seabert, to adjourn the meeting. Meeting adjourned at 8:36 pm.

Submitted by Laura Kasper, Deputy Clerk

Adopted:

Signature: _____ Date: _____

Jerome Donovan, City Mayor

Signature: _____ Date: _____

Pamela Aalderink, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of the regular meeting of the City Council of the City of the Village of Douglas held on June 5, 2023. I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____

Pamela Aalderink, City Clerk