



MEMORANDUM

REGULAR CITY COUNCIL MEETING

June 19, 2023 at 7:00 PM

TO: Rich LaBombard, City Manager

FROM: Matt Smith, Treasurer

DATE: June 14, 2023

SUBJECT: Fiscal Year 2022-2023 budget amendment Resolution 21-2023

Throughout the year, revenue and expenses of the various City funds are continually monitored and compared to the approved budget. From time to time, budgets require amending due to unanticipated expenses.

Some of the items noted that required amendments were:

- Allocation of public works employees.
- Project design and planning progress billing in the buildings and grounds area
- Continued elevated costs in the attorney department.
- Road projects along Blue Star Highway were not done due to bridge work and related detours.
- EPA grant revenues and expenditures were rolled into next fiscal year.
- Unplanned culvert work near Schultz Park boat launch
- DWAM grant revenues and expenditures were rolled into the next fiscal year.

I recommend City Council adopt Resolution 21-2023 which outlines the amendments to the City of Douglas annual budget for fiscal year 2022-2023.

**CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 21-2023

**RESOLUTION AMENDING THE BUDGET OF THE
2022/2023 GENERAL APPROPRIATIONS ACT
(Various Funds)**

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 19th day of June, 2023, at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

RESOLUTION

WHEREAS, in accordance with the Uniform Budgeting and Accounting Act, Public Act No. 2 of 1968, as amended, and Chapter IX of the City Charter, the City Council of the City of the Village of Douglas adopted a General Appropriations Act to establish and approve of the City's budget for the fiscal year commencing July 1, 2022 and ending June 30, 2023.

WHEREAS, the City Manager and City Treasurer have recommended that said budget be amended based on new information now available;

WHEREAS, the City Council is authorized by statute to amend the budget throughout the fiscal year as it becomes apparent that a deviation from the original general appropriations act is necessary;

WHEREAS, the City Council is authorized by the City Charter to transfer appropriation balances, and to make additional appropriations during the fiscal year that do not exceed the amount of

actual and anticipated revenues, and unreserved fund balances and working capital balances, as estimated in the budget.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City Council of the City of the Village of Douglas (“Douglas”) does hereby amend the adopted and approved budget for fiscal year 2022/2023 by amending the various appropriations and interfund transfers as set forth in Exhibit A to this Resolution.

2. Any increases in funds appropriated for expenditures and interfund transfers shall be made from the unreserved fund balances or working capital balances of the various funds comprising the adopted and approved fiscal year 2022/2023 budget.

3. That any resolutions in conflict with this Resolution are deemed rescinded and revoked by the adoption of this Resolution.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 19th day of June, 2023

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Jerome Donovan, Mayor

BY: _____
Pamela Aalderink, City Clerk

CERTIFICATION

I, Pamela Aalderink, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held June 19, 2023 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____

Pamela Aalderink, City Clerk

City of the Village of Douglas

Exhibit A

Proposed Budget Amendment

FY 2022-2023

	Current Budget	Increase	Decrease	Proposed Amended Budget
GENERAL FUND				
Legislative	\$ 22,366	\$ -	\$ 5,319	\$ 17,047
Manager	185,502	-	5,412	180,090
Clerk/Treasurer	348,867	-	8,689	340,178
Auditor	9,400	-	-	9,400
Assessing	64,160	-	1,496	62,664
Election	10,978	-	2,947	8,031
Building & Grounds	157,710	22,384	-	180,094
Attorney	67,500	12,191	-	79,691
Police	762,295	-	3,687	758,608
Street & Right of Way	354,270	-	79,726	274,544
Planning & Zoning	365,859	-	25,151	340,708
Parks & Recreation	259,242	-	16,391	242,851
Community Promotions	22,500	-	2,160	20,340
Insurance Bonds	40,772	-	-	40,772
Debt Service	-	-	-	-
Transfers Out	532,000	-	55,880	476,120
TOTAL GENERAL FUND	3,203,421	34,575	206,858	3,031,138
Less: Transfers Out	(532,000)	-	(55,880)	(476,120)
** TOTAL EXPENDITURES	2,671,421	34,575	150,978	2,555,018
Revenue/Transfers In	3,356,366	51,180	-	3,407,546
Less: Transfers In	(4,500)	-	-	(4,500)
** TOTAL REVENUES	3,351,866	51,180	-	3,403,046
Surplus/(Deficit)	152,945	-	-	376,408
MAJOR STREET FUND EXPENSES	412,386	-	103,017	309,369
Revenue/Transfers In	452,261	17,681	-	469,942
Surplus/(Deficit)	39,875	-	-	160,573
LOCAL STREET FUND EXPENSES	518,038	1,290	-	519,328
Revenue/Transfer In	411,992	18,500	-	430,492
Surplus/(Deficit)	(106,046)	-	-	(88,836)
ROAD MILLAGE FUND EXPENSES	370,797	-	-	370,797
Revenue/Transfer In	-	-	-	-
Surplus/(Deficit)	(370,797)	-	-	(370,797)
SCHULTZ PARK FUND EXPENSES	8,749	8,865	-	17,614
Revenue/Transfer In	25,100	5,070	-	30,170
Surplus/(Deficit)	16,351	-	-	12,556
BROWNFIELD REDEVELOPMENT AUTHORITY FUND EXPENSES	83,000	-	32,084	50,916
Revenue/Transfer In	100,000	-	25,000	75,000
Surplus/(Deficit)	17,000	-	-	24,084
HARBOR AUTH. FUND EXPENSES	15,000	-	13,608	1,392
Revenue/Transfer In	14,000	-	11,760	2,240
Surplus/(Deficit)	(1,000)	-	-	848
DDA FUND EXPENSES	81,451	-	-	81,451
Revenue/Transfer In	49,424	-	-	49,424
Surplus/(Deficit)	(32,027)	-	-	(32,027)
BLUE STAR CORRIDOR EXPENSES	130,002	2,477	-	132,479
Revenue/Transfer In	112,000	-	7,745	104,255
Surplus/(Deficit)	(18,002)	-	-	(28,224)
WATER & SEWER FUND EXPENSES	628,800	-	383,375	245,425
Revenue/Transfers In	669,500	-	366,936	302,564
Surplus/(Deficit)	40,700	-	-	57,139
DOUGLAS MARINA FUND EXPENSES	142,245	-	2,651	139,594
Revenue/Transfer In	44,700	3,419	-	48,119
Surplus/(Deficit)	(97,545)	-	-	(91,475)
EQUIP. RENTAL FUND EXPENSES	599,207	-	-	599,207
Revenue/Transfers In	28,843	1,517	-	30,360
Surplus/(Deficit)	(570,364)	-	-	(568,847)

Explanation: FINAL BUDGET ADJUSTMENT FOR FISCAL YEAR ACTIVITY