



## MEMORANDUM

DDA MEETING: December 27<sup>th</sup>, 2023

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To: City of the Village of Douglas Downtown Development Authority

From: Lisa Nocerini, City Manager

RE: Convention & Visitors Bureau Grant Application

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I have completed a CVB grant application for seasonal decorations in the DDA. During a discussion with the DDA officer's, it was decided that current grant application will be held until quotes are received for the new gateway signage on the corner of Blue Star Highway and Center Street. If the signage quote stays within the current budget, the seasonal decorations grant will be submitted. However, if the quote exceeds the funding that is currently budgeted for the project, the DDA will discuss submitting a funding request for the remaining portion for the signage to the CVB.