



The Village of Friendliness – Since 1870

To: The Douglas Harbor Authority
From: Lisa Nocerini, City Manager
RE: Douglas Marina
Date: Tuesday, April 16, 2024

At the April 1, 2024, City Council meeting, discussion of the continuing deterioration of the Douglas Marina buildings and active health hazards they pose, along with the substantial financial investment required to address the multitude of issues, Council motioned for action.

The following excerpt was from the draft minutes of the April 1st meeting –

Douglas Marina – City Manager Nocerini discussed the urgent need to address the deteriorating state of the marina facilities and to allocate resources where they are most needed. Recent inspections have found numerous issues that demand a substantial financial investment, which the City does not have available amidst a growing list of critical priority projects.

“Motion by Donovan, second by Freeman, to approve the City Administration to issue a request for proposals for the demolition of the building structures at Douglas Marina and accept proposals not exceeding \$500.00 monthly for portable ADA complaint restrooms and a handwashing station. – Motion carried by unanimous roll call vote.”

Additionally, Councilmembers discussed if anything inside the facilities could be salvaged or saved for future restoration, including any items of historical significance. The City Administration is researching the possibility of this.

The attached April 1st, 2024, memorandum was provided to Councilmembers in the meeting agenda packet. This information provided in the memorandum outlines some of the ongoing issues with the Harbor facilities and details reasoning for a move of action.



The Village of Friendliness – Since 1870

To: The City of the Village of Douglas City Council

From: Lisa Nocerini, City Manager

RE: Douglas Marina

Date: Monday, April 1, 2024

The City Administration, including the Department of Public Works, has been closely monitoring the facilities located at Douglas Marina. As you are aware, they have continued to degrade over time, posing significant concerns regarding safety and functionality.

Recent inspections have revealed extensive black mold infestation in the bathroom facilities, rendering them unfit for use. Additionally, the furnace, crucial for preventing pipe freeze year-round, has ceased functioning, and the water tank is currently non-operational. Addressing these issues would demand a substantial financial investment, which unfortunately, we do not have available amidst our growing list of critical projects.

Therefore, I am seeking council approval to initiate the process of soliciting proposals for the demolition of these buildings. Fortunately, there are funds allocated for additional finger piers which can be redirected towards covering the demolition costs. Acknowledging the importance of the marina's facilities for our community, we have also explored alternative solutions. We have received quotes for temporary ADA compliant portable restrooms and a handwashing station, ensuring continued access to essential amenities for a fee of approximately \$500.00 per month with the facilities available from April through October.

I urge the council to consider this proposal seriously considering the urgent need to address the deteriorating state of the marina facilities and to allocate resources where they are most needed.

Funding for the demolition project will be an amended budget item in FY23-24, from account number 594-597-979, utilizing existing funding that was set aside for the additional finger piers at the Douglas Marina. (\$31,000.00)

Sample Motion: I recommend that the City Council direct the City Administration to issue a request for proposals for the demolition of the building structures at Douglas Marina and accept proposals not exceeding \$500.00 monthly for portable ADA complaint restrooms and a handwashing station.



THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, APRIL 01, 2024 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI

AGENDA

View remotely, online or by phone -

Join online by visiting: <https://us02web.zoom.us/j/85321200288>

Join by phone by dialing: +1 (312) 626-6799 | Then enter "Meeting ID": 853 2120 0288

1. **CALL TO ORDER:** By Mayor
2. **ROLL CALL:** By Clerk
3. **PLEDGE OF ALLEGIANCE:** Led by Mayor
4. **APPOINTMENT OF CITY COUNCILMEMBER**
5. **CONSENT CALENDAR**
 - A. Approve the Council Meeting Agenda for April 1, 2024
 - B. Approve the Council Workshop Meeting Minutes for March 18, 2024
 - C. Approve the Council Regular Meeting Minutes for March 18, 2024
 - D. Approve invoices in the amount of \$116,089.08
 - E. Town Crier Race
 - F. Interurban Executive Director Update

Motion to approve the Consent Calendar of April 1, 2024. – roll call vote
6. **PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES, AGENDA ITEMS ONLY)**
7. **PUBLIC COMMUNICATION - WRITTEN**
8. **UNFINISHED BUSINESS**
9. **NEW BUSINESS**

A. Special Event - Beats On Beery

Motion to approve the special event permit application from the Saugatuck Douglas CVB and provide in-kind support for the June 28, 2024 Beats on Beery event. - roll call vote

B. Special Event - Beats on Beery and Sidewalk Sales

Motion to approve the special event permit application from the Saugatuck Douglas CVB and provide in-kind support for the Beats on Beery and Sidewalk Sale event on August 15th and allow applicant to close Center Street as requested. - roll call vote

C. Beery Field Tower

Motion to approve the quote from Bill's Tree Service of Fennville, Michigan, for the Deconstruction of the Tower at Beery Field in the amount of \$4,500.00, funded by amending the budget for FY23-24, under account number 101-751-979. - roll call vote

D. Douglas Marina

Motion to approve the City Administration to issue a request for proposals for the demolition of the building structures at Douglas Marina and accept proposals not exceeding \$500.00 monthly for portable ADA complaint restrooms and a handwashing station. - roll call vote

10. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Playground Committee

B. Administration Report

11. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES, ITEMS NOT ON AGENDA)

12. COUNCIL COMMENTS

13. MAYOR'S REPORT/COMMENTS

14. ADJOURNMENT

Motion to adjourn the meeting.

Please Note – The City of the Village of Douglas (the "City") is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require