



**THE CITY OF THE VILLAGE OF DOUGLAS
DOWNTOWN DEVELOPMENT AUTHORITY
WEDNESDAY, JULY 24, 2024 AT 2:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. CALL TO ORDER

2. ROLL CALL/QUORUM

PRESENT

Beth Stefanchik
Kabri Martyniek
Randy Walker
Cathy North
Lauren Vonk

ABSENT

Aleshia Balmer
Dave Laakso
Mark Postilion
Maggie Bandstra

ALSO PRESENT

Planning & Zoning Administrator Sean Homyen
Deputy Clerk Dawn Raza

3. APPROVAL OF AGENDA

Approval of Agenda - Changes/Additions/Deletions

Motion by Stefanchik, seconded by Vonk, to approve the Agenda of July 24, 2024 – Motion carried by unanimous roll call vote.

4. APPROVAL OF MINUTES

A. Approval of Minutes- Changes/Additions/Deletions

Motion by Vonk, seconded by Stefanchik, to approve the Minutes of June 26, 2024 – Motion carried by unanimous roll call vote.

5. OFFICER REPORTS

- A. Secretary-None
- B. Treasurer-None
- C. Vice Chair-None
- D. Chair-None

6. PUBLIC COMMUNICATION - WRITTEN

- A. Community Pride
- B. Dutchers Baseball Club

7. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)-None

8. UNFINISHED BUSINESS

9. NEW BUSINESS

- A. Bike Racks (Discussion)

Planning & Zoning Administrator Homyen informed the DDA that the SDACVB will be providing the bike racks to the City.

- B. RAP Grant

Will open up in the fall.

- C. Douglas Light Night Weekend (Discussion)

Different ideas for Light Night were discussed.

- D. Community Events Grant Application - Beats on Beery - April Gundy/SDACVB

Motion by North, seconded by Martyniek, to approve the community events grant request from April Gundy with the Saugatuck Douglas Area Convention & Visitors Bureau, for the August 15, 2024 Beats on Beery event, in the amount of \$750.00 - Motion carried by unanimous roll call vote.

- E. Community Events Grant Application - Oktoberfest - Liz Engel/Community Pride

Discussion was held regarding postponing a motion to see where the budget stands.

Motion by Stefanchik, seconded by Martyniek, to move this item to Unfinished Business. - Motion carried by unanimous roll call vote.

- F. Community Events Grant Application - Art in Douglas- Michael Burmeister/Button Gallery

Motion by Martyniek, seconded by Stefanchik, to partially approve the community events grant request from Michael Burmeister with Button Gallery, for the live music expense for Art in Douglas 2024 events, in the amount of \$600.00. - Motion carried by unanimous roll call vote.

10. COMMITTEE REPORTS

A. Marketing Committee Update

11. STAFF/MANAGER REPORTS

Planning and Zoning Administrator Homyen gave an update on the expanded Social District.

12. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES)

Ashley Siebelink of the CVB was excited to announce that the CVB will be supplying the new bike racks. City Manager Nocerini explained more details of the RAP grant.

13. BOARD COMMENTS

Martyniek expressed her support for the Farmer's Market.

Stefanchik expressed her support for the Farmer's Market.

Vonk expressed her support for the Farmer's Market.

North expressed her support for the Farmer's Market.

Walker expressed her support for the Farmer's Market.

14. CHAIR COMMENTS-None

15. ADJOURNMENT

Motion by Martyniek, seconded by Stefanchik to adjourn the meeting. Motion carried by unanimous roll call vote.