



## MEMO

TO: The Douglas City Council  
FROM: Lisa Nocerini, City Manager  
RE: Resolution Authorizing Sale of a Portion of 415 Wiley Road to the Saugatuck Township Fire District  
DATE: September 8, 2026

---

The City of the Village of Douglas has negotiated the sale of a portion of the City-owned property located at 415 Wiley Road to the Saugatuck Township Fire District for a purchase price of \$600,000.

The transaction will allow the Fire District to establish a fire station at the property while the City continues to own and operate City Hall from its portion of the site. To accommodate the two governmental uses, the property will be established as a two-unit condominium, with the City retaining one unit and the Fire District acquiring the other.

Key terms of the proposed sale include the following:

- Purchase price of \$600,000.
- Establishment of a two-unit condominium at 415 Wiley Road.
- The City will retain ownership of its condominium unit and continue its municipal operations at the property.
- The Saugatuck Township Fire District will acquire its condominium unit for development and operation of a fire station and related public safety purposes.
- Necessary access, easements, common elements, and other property rights will be established through the transaction and condominium documents.

The proposed transaction provides an opportunity for the City and Fire District to utilize the 415 Wiley Road property for complementary municipal and public safety purposes and supports the long-term provision of fire and emergency services to the community.

***Recommended Motion:*** Motion to adopt Resolution No.17-2026, authorizing the sale of the applicable portion of City-owned property at 415 Wiley Road to the Saugatuck Township Fire District for \$600,000, subject to the terms and conditions of the Commercial Buy and Sell Agreement, and authorizing the Mayor and City Clerk to execute all necessary documents to complete the transaction.

**CITY OF THE VILLAGE OF DOUGLAS**

**RESOLUTION NO. 17-2026**

**A RESOLUTION AUTHORIZING THE SALE OF A PORTION OF CITY-OWNED PROPERTY LOCATED AT 415 WILEY ROAD, DOUGLAS, MICHIGAN, TO THE SAUGATUCK TOWNSHIP FIRE DISTRICT**

WHEREAS, the City of the Village of Douglas (the "City") is the owner of real property located at 415 Wiley Road, Douglas, Michigan 49406, Permanent Parcel No. 03-59-021-016-00 (the "Property"); and

WHEREAS, the City has negotiated the sale of a portion of the Property to the Saugatuck Township Fire District for the agreed-upon purchase price of Six Hundred Thousand Dollars (\$600,000); and

WHEREAS, the transaction contemplates the establishment of a two-unit condominium at the Property, with the City retaining ownership of one condominium unit and the Saugatuck Township Fire District acquiring the other condominium unit for use as a fire station and related public safety purposes; and

WHEREAS, the transaction will include the necessary easements, access rights, common elements, and other property interests necessary to allow the City and Saugatuck Township Fire District to operate their respective portions of the Property; and

WHEREAS, the City finds the sale and establishment of a fire station at this location to be in the best interest of the community and supportive of the continued provision of fire and emergency services.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of the Village of Douglas hereby approves the sale of the applicable portion of the Property to the Saugatuck Township Fire District for the amount of \$600,000, subject to the terms and conditions of the Commercial Buy and Sell Agreement and under further terms and conditions deemed appropriate by the City Manager and legal counsel; and

**BE IT FURTHER RESOLVED**, that the Mayor and City Clerk are authorized to execute all necessary documents and take all appropriate actions to effectuate the sale and closing of the transaction.

**YEAS:**

**NAYS:**

**ABSENT:**

**ADOPTED this 8th day of September 2026.**

**CITY OF THE VILLAGE OF DOUGLAS**

BY: \_\_\_\_\_  
Cathy North, Mayor

BY: \_\_\_\_\_  
Laura Kasper, City Clerk

**CERTIFICATION**

I, Laura Kasper, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held on September 8, 2026, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

**CITY OF THE VILLAGE OF DOUGLAS**

BY: \_\_\_\_\_  
Laura Kasper, City Clerk