



# MEMORANDUM

## REGULAR CITY COUNCIL MEETING

March 16, 2026 at 6:00 PM

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**TO: City Council**

**FROM: Lisa Nocerini, City Manager**

**SUBJECT: Special Event – Detour Sign Purchase**

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A 501(c)(3) nonprofit organization has submitted an application for a special event that requires a recurring weekly street closure on Center Street between Main Street and Washington Street. The application received departmental review from both the Police Department and the Public Works Department (DPW), as well as approval by City Council. The duration of the weekly street closure is expected to be from 7:30 a.m. to 3:00 p.m.

While the City does not typically deploy detour signage for special events, the extended duration of this closure prompted further review. After additional discussion between the Police Department and the Interim Director of the Douglas Department of Public Works, it was determined that detour signage would be beneficial to help safely redirect vehicles around the road closure. The purpose of the signage would be to efficiently guide traffic away from the blocked section, reducing the potential for confusion, congestion, or gridlock in the surrounding area.

The City acknowledges that this specific signage recommendation was not initially discussed with the nonprofit organization during the application review process. However, upon further evaluation of the anticipated traffic impacts and safety considerations, staff believe that the additional signage would improve traffic flow and overall safety during the weekly closure.

Currently, DPW has all barricades necessary to close the roadway; however, the department does not have detour signs available to redirect traffic accordingly.

DPW obtained pricing for the following signage:

- Two “Detour Ahead” signs
- Three “Detour Left” signs
- Three “Detour Right” signs
- Eight Sign stands

The cost of these signs, including freight, is \$3,244.23.

**Sample Motion: I recommend City Council approve the purchase of the recommended detour signs and 1) invoice the special event applicant, or 2) fund the detour signs from the general fund.**

