



MEMORANDUM

REGULAR CITY COUNCIL MEETING

June 3, 2024 at 7:00 PM

TO: City Council

FROM: Lisa Nocerini, City Manager

SUBJECT: Lead Service Verification (Potholing) Change Order

On December 18, 2023, a Request for Proposal (RFP) was advertised for lead service material verification on each side of the curb box, which is the shut off value for the water service. The scope of work includes potholing which is an excavation process that uses vacuum suction and water jets to dig precision holes around a buried service line. This is being done to verify the water service line material underground. On February 5, 2024, City Council awarded the contract to Plummers Environmental Services for a total of \$84,713.

The contract was funded by the Drinking Water Asset Management (DWAM) grant. The City estimated the contracted work to cost \$171,900. Due to being \$87,187 under budget with the grant funding we would like to get approval for a change order to add up to 150 additional potholes in accordance with Plummers unit pricing.

Sample Motion: I recommend City Council approve the change order for up \$87,187 of additional potholing from Plummers Environmental Services.