



MEMORANDUM

REGULAR CITY COUNCIL MEETING

October 6, 2025, at 6:00 PM

TO: City Council

FROM: Lisa Nocerini, City Manager

SUBJECT: Cleaning Services Contact for 415 Wiley Road

With the move to the new location at 415 Wiley Road, City staff issued a request for qualifications (RFQ) for cleaning services. The Police Department building has had regular bi-weekly cleanings, while the City Hall building has been kept clean by City staff when time permits. Unfortunately, the RFQ received zero response. Staff then reached out to RFQ recipients individually to see if they could provide feedback on the RFQ. Three of the five companies asked if they could still provide a quote.

The quotes are as follows:

DeAlba's Cleaning LLC - \$1,000 per bi-weekly cleaning

Cleaning Power LLC - \$685 per bi-weekly cleaning

The third company has yet to submit a quote

Staff then took the lowest quote, Cleaning Power LLC., for a tour, which resulted in the quote being revised to \$495 per bi-weekly cleaning.

Funds for this contractual service will be taken from General Fund – Building and Grounds, Contractual - 101-265-802.

Sample Motion – I recommend City Council award the cleaning service contract to Cleaning Power LLC for 415 Wiley Road in the amount of \$495 per bi-weekly cleaning.