



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, SEPTEMBER 15, 2025 AT 6:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. CALL TO ORDER: By Mayor North

2. ROLL CALL: By Clerk Kasper

PRESENT

Mayor Cathy North

Councilmember Jerome Donovan

Councilmember Neal Seabert

Councilmember John O'Malley

Mayor Pro-Tem Randy Walker

Councilmember Gregory Freeman

Councilmember Matt Balmer

Also Present City Manager Lisa Nocerini

City Clerk Laura Kasper

3. PLEDGE OF ALLEGIANCE: Led by Mayor North

4. CONSENT CALENDAR

A. Approve the Council Meeting Agenda for September 15, 2025, *Amended; removal of item 8. E.*

B. Approve the Council Regular Meeting Minutes for September 2, 2025

C. Approve Invoices in the Amount of \$217,866.50

Motion by Seabert, second by Freeman, to approve the Consent Calendar of September 15, 2025, as amended. – Motion carried by unanimous roll call vote.

5. PUBLIC COMMUNICATION – VERBAL: None

6. PUBLIC COMMUNICATION – WRITTEN

A. Robert Karns Hazardous Waste Collection Letter

7. UNFINISHED BUSINESS: None

8. NEW BUSINESS

A. Warming Station Presentation/Discussion - Lisa Mize, SDCVB

B. Saugatuck Township Wastewater Purchase Request (L. Nocerini)

Motion by Seabert, second by Balmer, to approve the sale of 55,000 gallons per day (gpd) of unused

wastewater treatment capacity to Saugatuck Township in the amount of \$252,340.00. – Motion carried by unanimous roll call vote.

C. Prosecutorial Services Agreement (L. Nocerini)

Motion by Balmer, second by Seabert, to approve the engagement of Orton, Tooman, Hale, McKnown & Kiel, P.C. to provide prosecutorial services for the City of the Village of Douglas effective October 1, 2025. – Motion carried by unanimous roll call vote.

D. Wade's Bayou Concession (L. Nocerini)

Motion by O'Malley, second by Seabert, to approve the last one (1) year extension to the existing contract with Third Coast Surf Shop, Inc. – Motion carried by unanimous roll call vote.

9. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Playground Committee
10. Tri-Community Wildlife Committee

B. Administration Report - City Manager Nocerini provided updates.

10. PUBLIC COMMUNICATION – VERBAL: Public comments were received.

11. COUNCIL COMMENTS: Councilmembers stated final comments.

12. MAYOR'S REPORT/COMMENTS: Mayor North provided final comments.

13. CLOSED SESSION

- A. *Motion by Walker, second by O'Malley, to enter into closed session per Sec: 15.268, sub-section 8 (a) of the Open Meetings Act, to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named individual requests a closed hearing. – Motion carried by majority roll call vote. Voting Yea: Balmer, Freeman, North, O'Malley, Walker. Voting Nay: Donovan, Seabert*

Motion by Walker, second by O'Malley, to exit from closed session and return to the regular meeting of City Council. – Motion carried by unanimous roll call vote.

Motion by Balmer, second by O'Malley, to approve the City Manager merit increase of \$5,000 effective on September 15, 2025. – Motion carried by majority roll call vote. Voting Yea: Balmer, Freeman, North, O'Malley, Seabert, Walker. Voting Nay: Donovan.

14. ADJOURNMENT

Motion by Walker, second by Balmer, to adjourn the meeting.

Approved on this 6th day of October 2025

Signed: _____ Date: _____
Cathy North, Mayor

Signed: _____ Date: _____
Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on September 15, 2025, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____
Laura Kasper, City Clerk