



**THE CITY OF THE VILLAGE OF DOUGLAS  
WORKSHOP MEETING OF THE CITY  
COUNCIL**

**MONDAY, MARCH 06, 2023 AT 6:00 PM  
86 W CENTER ST., DOUGLAS MI**

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**MINUTES**

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**1. CALL TO ORDER**

Councilmember Seabert called the meeting to order at 6:00 p.m.

**2. ROLL CALL**

**PRESENT**

Councilmember Neal Seabert  
Councilmember Robert Naumann  
Councilmember John OMalley  
Councilmember Randy Walker  
Councilmember Gregory Freeman

**ABSENT**

Mayor Pro-Tem Cathy North  
Mayor Jerome Donovan

**A. Strategic Planning**

City Manager: FY 23-24 Strategic Planning Workshop #1

Strategic planning sessions are meant to provide guidance for the upcoming fiscal year development and to establish priorities for the next five years based on information obtained from asset management plans, master plans, development plans, the master project list and general observations.

The first item of discussion was underground Utilities.

This item includes municipal owned underground utilities such as water, sanitary sewer, and storm sewer. the municipality uses KLSWA to operate and maintain the water and sanitary system, and the Department of Public Works operates and maintains the storm water system which includes catch basins, culverts, underground main, and storm water outfall structures. Cost factors in this discussion included abandoning the water main behind Pines Motel (Design \$50,000)(Construction \$xxxx), Hydrant flow testing (\$x,xxx), Lead water service 5% replacement (\$100,000), Miss Dig Contract (\$x,xxx), 319 Union St. storm water flow to residents drive, Maintenance cover adjustments (\$x,xxx).

The second discussion was Water Street Utilities (Public)

The municipality has made improvements on Water Street to manage storm water; however, there are opportunities still available to properly manage storm runoff on this section of street. Storm water leaving DPW goes north on Water Street and falls east into private property (design, construction, and inspection \$xx,xxx).

Third is Crest Street Utilities (Public)

This private street has been identified as having a sanitary sewer issue that may require the municipality to resolve through a special assessment. The home is built over sanitary force main, easement in place to the City.

Fourth is Felkers Utilities (Public)

This subdivision has multiple utility issues that the municipality has begun to resolve with new water main on Whittier and First Streets. Will need to address storm sewer easements with O'Connor and Jenks (\$xx,xxx), design engineering costs for easement for storm water to Garandana bowl (\$xx,xxx), and construction costs for easement for storm water to Garandana bowl \$xx,xxx).

Fifth is Fremont Street Utilities (Public)

This public street was identified as one with illicit water connections from various sources. An illicit water connection has a service that crosses private property without recorded easements or a service that serves multiple residents off one tap. SAD and construction for illicit water connections across private property or connected to undersized main.

Sixth and final, Main/Washington/Gerber Water Main (Public)

Public water main exists on private property at this location. SAD and construction, easement concerns. Work will be required to relocate the water main into the public right-of-way.

Council: Does the Manager give suggestions on where to begin? Where did the funds go that were being held by Kalamazoo Lake Sewer Water? How does the Union St. house differ that those on Harbor Lake?

City Manager LaBombard stated council should begin with the bulleted items, the funds from KLSWA have been used, the city cannot spend public money on private drives.

### **3. ADJOURNMENT**

Motion by Walker, with support from Naumann, to adjourn.

Meeting adjourned by voice vote.

Approved on this \_\_\_\_ day of March, 2023

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Jerome Donovan, Mayor

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Pamela Aalderink, City Clerk