



**THE CITY OF THE VILLAGE OF DOUGLAS  
REGULAR MEETING OF THE CITY COUNCIL  
TUESDAY, FEBRUARY 20, 2024 AT 7:00 PM  
86 W CENTER ST., DOUGLAS MI**

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**MINUTES**

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1. **CALL TO ORDER:** By Mayor Pro-Tem Walker

2. **ROLL CALL:** By Clerk Kasper

PRESENT

Councilmember John O'Malley

Mayor Pro-Tem Randy Walker

Councilmember Gregory Freeman

Councilmember Fran Ray

Also Present – City Manager Lisa Nocerini

City Clerk Laura Kasper

ABSENT

Mayor Cathy North

Councilmember Jerome Donovan

Councilmember Neal Seabert

3. **PLEDGE OF ALLEGIANCE:** Led by Mayor Pro-Tem Walker

4. **MOMENT OF SILENCE:** Observed in honor of Genevieve Yaple, Mother of Councilmember Ray.

5. **CONSENT CALENDAR**

A. Approve the Council Meeting Agenda for February 20, 2024

B. Approve the Council Regular Meeting Minutes for February 5, 2024

C. Approve the Joint City Council Brownfield Workshop Minutes for February 5, 2024

D. Approve Invoices in the amount of \$45,448.01

E. Appointment - Greg Freeman - Full ZBA Member

F. Tentative FY 24/25 Budget Calendar

G. Proclamation - March 2024 - 22nd Annual March For Meals Month

H. Special Event - Annual Easter Parade, Egg Hunt, Bonnet Contest

*Motion by O'Malley, second by Freeman, to approve the Consent Calendar of February 20, 2024. – Motion carried by unanimous roll call vote.*

6. **PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES, AGENDA ITEMS ONLY):** No communication

**7. PUBLIC COMMUNICATION – WRITTEN:**

- A. Letter - Patrick Reaume – Submission entered into record.

**8. UNFINISHED BUSINESS:** No unfinished business to attend to.

**9. NEW BUSINESS:**

- A. 2024 Street Asset Management Plan - Presentation led by Prein & Newhof that provided an overview of the current state of the road system in the City of the Village of Douglas.
- B. Water Capital Improvements Plan - Presentation led by Prein & Newhof that provided an overview regarding water infrastructure improvements.
- C. Taft Stettinius & Hollister, LLP Services Budget Amendment

*Motion by O'Malley, second by Ray, to approve an amendment to the fiscal year 2023-2024 budget under the Brownfield fund, for \$20,000.00 for Taft, Stettinius & Hollister, LLP, to continue to provide legal services related to 200 Blue Star Highway. – Motion carried by unanimous roll call vote.*

- D. Resolution 05-2024 - March Board of Review Dates

*Motion by O'Malley, second by Freeman, to adopt Resolution 05-2024, setting the March Board of Review dates. – Motion carried by unanimous roll call vote.*

- E. Resolution 06-2024 - Budget Amendment FY 23-24

*Motion by O'Malley, second by Ray, to adopt Resolution 06-2024, which outlines the amendments to the City of Douglas annual budget for fiscal year 2023-2024. – Motion carried by unanimous roll call vote.*

**10. REPORTS**

- A. Commission/Committee/Boards
  - 1. Planning Commission – Updating Master Plan
  - 2. Kalamazoo Lake Sewer Water – Meets next week, capital charge is now on bills
  - 3. Downtown Development Authority – Meets next week
  - 4. Kalamazoo Lake Harbor Authority – No meeting
  - 5. Douglas Harbor Authority – No meeting
  - 6. Douglas Brownfield Authority – Looking into progress signage at 200 Blue Star.
  - 7. Fire Board – Short-Term rental inspection fees going up in June.
  - 8. Community Recreation – No meeting
  - 9. Playground Committee – No meeting
- B. Administration Reports – City Clerk Kasper gave a brief election update with early voting. City Manager Nocerini met at Allegan County for a discussion on housing, and acknowledged Councils work and efforts with the many inherited high-priority project items.

**11. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES, ITEMS NOT ON AGENDA):** Phyllis Legard mentioned that the capital charge on water bills should be per-unit and not meter.

**12. COUNCIL COMMENTS:** Freeman thanked City Clerk Kasper for all of her work with the election, and thanked City Manager Nocerini for her continued detailed information with items. O'Malley also thanked City Manager Nocerini.

**13. MAYOR'S REPORT/COMMENTS:** No comments.

**14. ADJOURNMENT**

*Motion by O'Malley, second by Ray, to adjourn the meeting.*

Approved on this 4th day of March 2024

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Cathy North, Mayor

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Laura Kasper, City Clerk

**Certification of Minutes**

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on February 20, 2024, I further certify that the meeting was duly called and that a quorum was present.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Laura Kasper, City Clerk