



MEMORANDUM

TO: Douglas Downtown Development Authority Board
FROM: Lisa Nocerini, City Manager, DDA Liaison
DATE: October 28th, 2026
RE: Acceptance of Donation – Douglas Farmer's Market

BACKGROUND

The Douglas Farmer's Market has offered a voluntary donation of \$2,052.00 to the Douglas Downtown Development Authority in appreciation of the DDA's continued support of the annual Farmers Market.

The donation is unrestricted and is not intended as a reimbursement, repayment, or condition of future DDA support. The funds will be deposited into the DDA Fund for authorized DDA purposes.

PURPOSE OF BOARD APPROVAL

While Michigan law authorizes Downtown Development Authorities to accept donations, bringing the contribution before the DDA Board for formal acceptance is recommended as a matter of good governance and financial transparency.

Board approval provides a clear public record of the donation, acknowledges the generosity of the Farmers Market, and ensures the contribution is properly documented and accounted for within the DDA's financial records.

This process also establishes a consistent practice for accepting future contributions without creating unnecessary administrative requirements.

RECOMMENDED MOTION

Approve the acceptance of a voluntary, unrestricted donation of \$2,052.00 from the Douglas Farmer's Market in appreciation of the DDA's continued support and authorize the City Treasurer to deposit the funds into the DDA Fund.



October 7, 2026

Douglas Downtown Development Authority (DDA)
P.O. Box 757
Douglas, MI 49406

Dear Douglas DDA Board Members,

As we close out another season of the Douglas Farmers Market, I want to sincerely thank you for your continued encouragement and support. Over the past three seasons, the market has become a wonderful part of Tuesdays in Downtown Douglas, and we (the vendors and I) are grateful to have the DDA (and the city) behind us as it continues to grow.

The addition of Center Street this year gave us the opportunity to welcome more vendors and offer our guests an even greater variety of local products, food and handmade goods. It also helped strengthen the connection between the market and the businesses, restaurants, galleries and attractions throughout Downtown Douglas.

As we look toward 2027, we are excited to continue building on that momentum, exploring new ideas for the market, and working toward becoming SNAP and DUFEB ready.

On a personal note, thank you for the appreciation award you presented to me. I was truly touched (and speechless) to have been recognized, not only for the Douglas Farmers Market, but also for bringing the finish line of the Town Crier Race to Downtown Douglas and launching our first Art in the Park Douglas event. It was such a meaningful surprise and I am incredibly grateful.

Thank you for your continued support, encouragement and confidence. Community isn't a physical address, it's the people who come together to make a place special. I am grateful and look forward to another exciting year ahead!

Kind regards,

Susan L. Poolman
Douglas Farmers Market Manager

Douglas Farmers Market at Beery Field • 9 E Center St • Douglas • MI • 49406
Celebrating Local. Supporting Farmers. Building Community.