



MEMORANDUM

REGULAR CITY COUNCIL MEETING

October 2, 2023 at 7:00 PM

TO: City Council

FROM: Lisa Nocerini, City Manager

SUBJECT: Snow and Ice Removal Request for Proposal Award

On August 24, 2023, a Request for Proposal (RFP) was advertised for Snow and Ice Removal from select sidewalks within the City limits. The scope of work is primarily intended to address sidewalks, right-of-way's, and safe routes to school (see attached). The Contract is for three (3) years with two (2) optional one (1) year extensions.

Three (3) contractors requested the RFP package and on September 21, 2023, one bid package was received and opened publicly at the bid opening.

The following bid was received:

Scotts Landscape Management, Inc., Allegan

Per Push Cost - \$.0415 per linear feet

Unit Price for Salt and/or Brine - \$.37

A total per push estimate \$718.43

Scott's Landscape Management would like to negotiate a five (5) percent annual increase to keep up with cost-of-living expenses.

Sample Motion: I recommend City Council award Scotts Landscape Management, Inc. of Allegan the Snow and Ice Removal Contract to include a five (5) percent annual cost of living increase.

City of Douglas

— Sidewalks - 7,950 ± Linear feet/1.5 miles

