



**THE CITY OF THE VILLAGE OF DOUGLAS  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, SEPTEMBER 18, 2023 AT 7:00 PM  
86 W CENTER ST., DOUGLAS MI**

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**MINUTES**

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**1. CALL TO ORDER:** By Mayor

**2. ROLL CALL:** By Clerk

**PRESENT**

Mayor Pro-Tem Cathy North

Mayor Jerome Donovan

Councilmember Neal Seabert

Councilmember Robert Naumann

Councilmember John O'Malley

Councilmember Randy Walker

Councilmember Gregory Freeman

Also Present - City Manager, Lisa Nocerini

City Clerk, Laura Kasper

**3. PLEDGE OF ALLEGIANCE:** Led by Mayor

**4. CONSENT CALENDAR**

A. Approve the Agenda for September 18, 2023 – Amend to remove item 8.C. - Special Event - Halloween Parade Amendment from agenda due to the request being withdrawn from applicant.

B. Approve the September 6, 2023 City Council Regular Meeting Minutes

C. Approve the invoices in the amount of \$70,405.60

D. Appointment - Library Board Trustee - One Open Seat

1. Janice Krakowski

E. Appointments - Water & Sewer Agreement Discussions

1. Mayor Jerome Donovan

2. Mayor Pro Tem Cathy North

3. Councilmember Gregory Freeman

*Motion by Seabert, seconded by Walker, to approve the Consent Calendar of September 18, 2023. – Motion carried by unanimous roll call vote.*

**5. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES):** None

**6. PUBLIC COMMUNICATION – WRITTEN:** None

**7. UNFINISHED BUSINESS:** None

## 8. NEW BUSINESS:

- A. Resolution 32-2023 – To appoint Ms. Laura L. Kasper as the City Clerk for the City of the Village of Douglas.

*Motion by Freeman, seconded by North, to adopt Resolution 32-2023 appointing Ms. Laura L. Kasper to the position of City Clerk for the City of the Village of Douglas. – Motion carried by unanimous roll call vote.*

- B. Resolution 31-2023 - Early Voting Plan - Establishing of the City of Douglas Early Voting Precinct which will be located at Douglas City Hall, 86 West Center Street, Douglas, Michigan 49406, for the City of the Village of Douglas' registered voters for nine (9) consecutive days beginning the seconded Saturday before election day through the Sunday before election day during the hours of 9:00 a.m. to 5:00 p.m. for all State and Federal elections, per the State Constitution.

*Motion by Seabert, seconded by O'Malley, to adopt Resolution 31-2023 approving the early voting plan for the City of the Village of Douglas. – Motion carried by unanimous roll call vote.*

## 9. REPORTS

- A. Commission/Committee/Boards

1. Planning Commission – Met on the 12<sup>th</sup>, workshop with Tricia Anderson of Williams & Works, discussed the City Master Plan.
2. Kalamazoo Lake Sewer Water – Link to minutes on website.
3. Downtown Development Authority – Meeting on the 27<sup>th</sup>, Blessing of the animals at Beery Field on October 1<sup>st</sup> at 2:00pm, October 14<sup>th</sup> is Oktoberfest, and tree lighting event planning for November 25<sup>th</sup>.
4. Kalamazoo Lake Harbor Authority – Meeting tomorrow
5. Douglas Harbor Authority – Meeting tomorrow
6. Douglas Brownfield Authority – No meeting, there was communication with PM Environmental regarding next stages of cleanup, more information is in process.
7. Fire Board – Met prior to Council, incidents were up by 3% from this time last year, and a grant was awarded for \$10,000 for a thermal imager, and cost recovery of \$2,600 received for a prior incident.
8. Community Recreation- Meeting next Tuesday.
9. Playground Committee – No meeting

- B. Administration Reports – City Manager, Nocerini – Reached out to State Representative, Joey Andrews regarding lead line funding as a budget line item and will keep pushing. Closing coming up on the 24<sup>th</sup> for the Wiley property, updates will be provided with progression. Progress with water asset discussions will continue to move forward. Reminder to not remove the placed marking stakes along Blue Star, as they are marking for the new wayfinding signage. Reached out to Consumers Energy for possible assistance with light pole painting. November General Election is well under way, and contact Clerk Kasper if you have not received an AV application yet.

- 10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES):** Demetrhea Terrien, thanked Council on the appointment of Janice to the Library Board, Suggested a City Hall staff and Council open house or meet and greet with the community, and also suggested a new microphone for the podium.

- 11. COUNCIL COMMENTS:** Walker liked the open house idea and is excited about the direction of where Douglas is going with the new City Manager and Clerk. Naumann welcomed City Manager Nocerini and congratulated City Clerk Kasper. He also acknowledged that the deer issue is still active. North

congratulated City Clerk Kasper and recognized the great job City Manager Nocerini is doing. Freeman, O'Malley and Seabert all agreed and liked the open house idea. Seabert also acknowledged the deer issue.

**12. MAYOR'S REPORT/COMMENTS:** Mayor Donovan mentioned the upcoming open house at Palette Hair School on Sunday and the Hayworth site is making great progress with discussions to be soon underway.

**13. ADJOURNMENT:**

*Motion by Seabert, seconded by North, to adjourn the meeting.*

Approved on this 2<sup>nd</sup> day of October, 2023

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Jerome Donovan, Mayor

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Laura Kasper, City Clerk

**Certification of Minutes**

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on September 18, 2023, I further certify that the meeting was duly called and that a quorum was present.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Laura Kasper, City Clerk