



DDA ACTION	
Approved	_____
Denied	_____
Date	_____

Douglas Downtown Development Authority Community Events Grant Program Application

EVENT PRESENTER INFORMATION

Name: Kate Nguyen
 Name of Organization(s): Ox-Bow School of Art & Artists' Residency
 Address: 137 Center St (OxBow House)
 Phone: 1016-308-2104 Email: knguyen@ox-bow.org
 How many years have you been in the Douglas Downtown Development Authority District? 2

EVENT INFORMATION (use additional sheets if needed)

Event Name: Cavern Tavern
 Event Date(s): 10/26/2024 Event Start & End Hours: 6 - 10
 Event Location: 137 Center St

Describe your event in detail and how it will benefit the DDA District.

Our annual Cavern Tavern will welcome guests from all over, with the help of the Great Lakes Brass Band. We will serve delicious craft cocktails, have live music, tarot card readings and original art for all to see.

Attendees Demographics (ages, special interests, where are the coming from, etc.) _____

All parade attendee demographics apply

Estimated Number of Volunteers: 20

Estimated Date/Time for Set-Up: 10/26/24 4p. Estimated Date/Time for Clean-Up: 10/27/24 10a.

List the local businesses involved and include how businesses are participating in the event: _____

This event encompasses all businesses in downtown Douglas. The music provided for this event will draw the crowds and enhance the ambience throughout.

List your methods to advertise and promote the event as well as downtown and local businesses: _____

5x7 cards around town, posters, ads in multiple publications, digital ad in GP mag, social posts, Newsletter blasts

Funding amount requested: \$750 (Include an itemized budget for the total costs of the event)

DDA FUNDING HISTORY

- 1. Is this the first time you have applied for DDA funding for an event? Yes No
- 2. If yes, how many times have you applied previously? _____
- 3. Is this a reoccurring event? Yes No

NOTE: Organizations which received DDA event funding previously must make a final written report on the event including how DDA funds were used prior to consideration of a new application.

Have you submitted a Special Event Application to City Council for approval? Yes No
If yes, was it approved? Yes No

[Signature]
Signature of Applicant

9/13/24
Date

ALL DECISIONS CONCERNING THE COMMUNITY EVENTS FUNDING PROGRAM APPLICATION PROCESS, INCLUDING ELIGIBILITY AND/OR CONTAINING ELIGIBILITY FOR FUNDING, ARE WITHIN THE SOLE DISCRETION OF THE DDA BOARD AND ARE FINAL.

Please return application and supporting documentation to:

**City of Douglas
Downtown Development Authority
86 West Center, PO Box 757
Douglas, Michigan 49406**

**COMPLETE THIS APPLICATION IN ITS ENTIRETY; INCOMPLETE APPLICATIONS WILL NOT BE REVIEWED.
PLEASE RETAIN A COPY OF THIS ENTIRE APPLICATION FOR YOUR RECORDS.**