

To: City of the Village of Douglas City Council
Date: May 13, 2026
From: Sean Homyen, Planning & Zoning Administrator
RE: Second Amendment to Memorandum of Understanding (MOU)



The Village of Friendliness – Since 1870

Background. The Memorandum of Understanding (MOU) between the City of Douglas and Mosaic Development for the attainable housing project at 6825 Wiley Road was executed on September 20, 2025, and was subsequently extended through April 30, 2026, by the First Amendment to the MOU.

Mosaic Development is requesting an additional 120-day extension of the MOU to allow additional time to address issues identified during a recent preliminary meeting with the Kalamazoo Lake Sewer and Water Authority (KLSWA), the City Engineer, and the Saugatuck Township Fire Department. The comments raised during that meeting require further review and coordination before the project can move forward.

Staff finds this request reasonable and notes that the MOU expressly allows the term to be extended by mutual written agreement of both parties.

Staff Recommendation:

Approve the Second Amendment to the Memorandum of Understanding extending the term through August 30, 2026, to allow the developer additional time to address the outstanding issues identified during the preliminary agency review process.

Suggested Motion:

I move to approve the Second Amendment to the Memorandum of Understanding with Mosaic Development, extending the term through August 30, 2026.