

To: City of the Village of Douglas City Council
Date: December 1, 2025
From: Sean Homyen, Planning & Zoning Administrator
RE: Westshore Association (Golfview Dr.) – Request for
Acceptance of Private Road as Public



The Village of Friendliness – Since 1870

Overview. The City received a request from the Westshore Association for the acceptance of Golfview Drive, a private roadway within the Westshore Planned Unit Development (PUD), into the City's public street system. The request follows reconstruction of the roadway to current City standards. Council should be aware that the private road was reconstructed to standards prior to coming forth to the Planning Commission and City Council.

The City Engineer, reviewed the as-built conditions and testing documentation and confirmed that the roadway was reconstructed in accordance with applicable City and County standards. The Engineer concluded that the roadway meets City requirements as it currently exists and may be accepted as a public road if Council so decides. The Council should be aware that, upon acceptance, it will assume future maintenance costs associated with the roadway, consistent with other public streets.

If accepted as a public road, the Allegan County Drain Commission is establishing a new drainage district for long-term maintenance of the stormwater system. Final documentation of the drain district and associated easements must be recorded prior to public acceptance.

Planning Commission Action. At its November 5, 2025 meeting, the Planning Commission reviewed the request pursuant to Division 2 – Acceptance of Private Roads of the City Code of Ordinances. After discussion and review of the City Engineer's report dated September 3, 2025, the Commission voted 4–2 to forward a favorable recommendation to the City Council for acceptance of Golfview Drive as a public roadway.

Final Thoughts

While the City Engineer has confirmed that Golfview Drive meets current construction standards and is eligible for acceptance, Council retains full discretion under Division 2 – Acceptance of Private Roads to determine whether acceptance is in the City's best long-term interest. The Engineer's report notes that, upon acceptance, the City will assume future maintenance responsibilities for the roadway, and Council may consider these ongoing costs as part of its decision.

Suggested Motion.

To Approve

I Move to adopt Resolution No. 26-2025, accepting Golfview Drive as a public roadway, pursuant to Division 2 – Acceptance of Private Roads of the City Code of Ordinances, based on the findings and recommendations outlined in the City Engineer's report dated September 3, 2025 subject to the following conditions:

1. Recorded dedication and legal description approved by the City Attorney.
2. All necessary easements and ROW documents shall be recorded.
3. Stormwater system and related drains shall be transferred to the Allegan County Drain Commission (ACDC), with all required easements and documents provided to the City for review and approval.

To Deny

I move to not adopt Resolution No. 26-2025, and to decline acceptance of Golfview Drive as a public roadway, pursuant to Division 2 – Acceptance of Private Roads of the City Code of Ordinances. While the City Engineer's report dated September 3, 2025 confirms that the roadway was reconstructed to City standards and may be eligible for acceptance, Council finds that the long-term maintenance and operational costs associated with this roadway are not in the City's best interest at this time.

Please feel free to reach out with any questions.