



**THE CITY OF THE VILLAGE OF DOUGLAS
PLANNING COMMISSION
THURSDAY, DECEMBER 12, 2024 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. **CALL TO ORDER:** By Chair Buszka at 7:00 PM

2. **ROLL CALL:** By Clerk Kasper

PRESENT

Chair Paul Buszka

Vice-Chair Louise Pattison

Secretary Kelli Heneghan

Commissioner John O'Malley

Commissioner Neal Seabert

Commissioner Matt Balmer

Commissioner Patty Hanson

Commissioner Laura Peterson

Commissioner Thomas Hickey

Also Present City Clerk Laura Kasper

Planning and Zoning Administrator Sean Homyen

A. Approval of Agenda - December 12, 2024

B. Approval of Minutes - October 10, 2024 *regular meeting*

Motion by Hickey, seconded by Heneghan, to approve the December 12, 2024 agenda and October 10, 2024 regular meeting minutes. – Motion carried by unanimous voice vote.

3. **PUBLIC COMMUNICATION – VERBAL:** None

4. **PUBLIC COMMUNICATION – WRITTEN:** None

5. **NEW BUSINESS:** None

6. **UNFINISHED BUSINESS**

A. **Master Plan** - Recommendation for the distribution of the Master Plan draft update

Motion by Pattison, seconded by Balmer, to recommend the approval of the distribution of the draft master plan update by the Douglas City Council, in accordance with the requirements of the Michigan Planning Enabling Act (Act 33 of 2008, as amended), to the notice group and the public, and to allow comments and questions for a period of 42 days. – Motion carried by unanimous roll call vote.

7. REPORTS

A. Planning and Zoning Administrator Report

Planning & Zoning Administrator Sean Homyen thanked the Planning Commission for all the time and hard work on the Master Plan. He informed the Planning Commission that he would like to setup a Zoning Ordinance Update Committee that consist of a member from Council, Planning Commission and ZBA. He then provided another update on Swingbridge, and Safe Harbor.

B. Planning Commissioner Remarks (limit 3 minutes each, please)

O'Mally gave a update on the progress of the Culvert

8. PUBLIC COMMUNICATION – VERBAL: Charity Nosse, stated concerns with the proposed Westshore PUD trail locations.

9. ADJOURNMENT

Motion by Seabert, seconded by O'Malley, to adjourn the meeting.