



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, DECEMBER 02, 2024 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. **CALL TO ORDER:** By Mayor North

2. **ROLL CALL:** By Deputy Clerk Raza
PRESENT
Mayor Cathy North
Councilmember Jerome Donovan
Councilmember Neal Seabert
Councilmember John O'Malley
Mayor Pro-Tem Randy Walker
Councilmember Gregory Freeman
Councilmember Matt Balmer
Also Present City Manager Lisa Nocerini
Deputy Clerk Dawn Raza
DPW Director Rick Zoet
Police Chief Steve Kent

3. **PLEDGE OF ALLEGIANCE:** Led by Mayor North

4. **CONSENT CALENDAR**
 - A. Approve the Council Meeting Agenda for December 2, 2024 – *amended – replace Resolution 29-2024 with the updated version*
 - B. Approve the Council Regular Meeting Minutes for November 18, 2024
 - C. Approve the Council Closed Session Minutes for November 18, 2024
 - D. Approve Invoices in the Amount of \$134,525.81
 - E. Appointments/Reappointments
Reappointments - Randy Walker: DDA, Building Committee. Neal Seabert: Community Rec, Building Committee, Planning Commission.

Motion by Walker, second by Seabert, to approve the Consent Calendar as amended of December 2, 2024. – Motion carried by unanimous roll call vote.

5. **PUBLIC COMMUNICATION – VERBAL:** None
6. **PUBLIC COMMUNICATION – WRITTEN:** None

7. **UNFINISHED BUSINESS:** None

8. NEW BUSINESS

A. Taft Agreement Extension - Budget Amendment (L. Nocerini)

Motion by Balmer, second by O'Malley, to approve an amendment to the fiscal year 2024-2025 budget under the Brownfield fund (243-000.000-802.243) for \$14,000 to continue legal work for the cost to closure analysis at the 200 Blue Star Highway property. – Motion carried by unanimous roll call vote.

B. Resolution No. 29-2024 - Bond Authorizing (L. Nocerini)

Motion by Balmer, second by Walker, to adopt resolution 29-2024, authorizing issuance of 2024 capital improvement bond. – Motion carried by unanimous roll call vote.

C. Carbon Six Agreement Amendment (L. Nocerini)

Motion by O'Malley, second by Freeman, to approve the Carbon Six agreement amendment for the build-out of 415 Wiley Road in the amount of \$3,169,645, subject to bond closing. - Motion carried by unanimous roll call vote.

D. Resolution No. 28-2024 - Manager Merit Increase

Motion by Walker, second by Balmer, to adopt resolution 28-2024, authorizing the merit increase for City Manager Lisa Nocerini. – Motion carried by unanimous roll call vote.

E. 291 66th Street Property Purchase Agreement (L. Nocerini)

Motion by Freeman, second by O'Malley, to approve the sale of 291 66th Street with the offer of \$225,000. – Motion carried by unanimous roll call vote.

F. Ordinance No. 09-2024 - Surplus Property Ordinance Amendment #2 - First Reading (No Action Required)

9. REPORTS

A. Commission/Committee/Boards

1. Planning Commission – meets next week for Master Plan
2. Kalamazoo Lake Sewer Water – meets on the 16th
3. Downtown Development Authority – Douglas Light Night was very successful, thanked Kabri from State Farm for providing hot cocoa, thanked Blue Lake for providing the tree, and passport program was fantastic
4. Kalamazoo Lake Harbor Authority – no meeting
5. Douglas Harbor Authority – no meeting
6. Douglas Brownfield Authority – Council passed the motion agreeing to extent agreement with Taft
7. Fire Board – Mayor North received a report from the Fire Chief regarding the accident on I-96 Friday
8. Community Recreation – no meeting
9. Playground Committee – no meeting
10. Tri-Community Wildlife Committee – Meeting on 12/4 and DNR speaker will be in attendance

B. Administration Report – City Manager Nocerini comments – Thanked everyone for all the support for the Wiley Road project. Thanked council for the merit increase. Thanked DPW for how great Beery Field looks. Bid opening for Ferry Street tomorrow, full closure to happen soon. Leaf pickup has been postponed as all trucks have snow attachments now and reminded everyone to please move over for plows and to be careful.

- 10. **PUBLIC COMMUNICATION – VERBAL:** Michelle Lefler: Thanked DPW for the great job with the leaf cleaning, and concerns with leaf pickup regarding contractors.
Charity Noose: Mentioned it was a shame she only gets 3-minutes to address the council, and concerns about the trail that is proposed next to her house.
- 11. **COUNCIL COMMENTS:** Seabert: Received phone calls regarding Blue Star Highway and snow removal. DPW Director Zoet updated the Council on snow removal. Freeman: 415 Wiley-Yay and excited about the bid opening tomorrow. O'Malley: 415-awesome and received phone calls regarding leaves. Donovan: Suggested a small business weekend instead of just one Saturday. Balmer: DPW-great job with the snow removal and continued support to the DPW, understands Charity's concerns, but they can't have a dialogue during public communication, and the tree lighting was great. Walker: Looking at different options for Black Friday and reminded all to shop locally.
- 12. **MAYOR'S REPORT/COMMENTS:** Mayor North commented that we have done a lot as a team, thanked City Manager Nocerini for coming back after the fire at her Brighton home, and thanked DPW Director Zoet and his team for all their work.

13. ADJOURNMENT

Motion by Seabert, second by Balmer, to adjourn the meeting.

Approved on this 16th day of December 2024

Signed: _____ Date: _____
Cathy North, Mayor

Signed: _____ Date: _____
Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on December 2, 2024, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____
Laura Kasper, City Clerk