



**MEMORANDUM**  
**REGULAR CITY COUNCIL MEETING**  
**October 16, 2023 at 7:00 PM**

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**TO: City Council**

**FROM: Laura Kasper, City Clerk**

**SUBJECT: Halloween Parade Food Truck Location Request**

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On August 21, 2023, Hystopolis Productions, a 501c3 non-profit organization, submitted a special event application that was approved by Council for the 25<sup>th</sup> annual Adult Douglas Halloween Parade to be held on Saturday, October 28<sup>th</sup>. On October 12, 2023, the City received an application for a food truck for this event.

The event organizer would like to request a variance for the proposed allowance of food trucks to be located as shown on the attached map.