



MEMORANDUM

TO: Douglas City Council

FROM: Lisa Nocerini, City Manager

DATE: August 17, 2026

RE: Michigan Municipal League Annual Convention – Designation of Voting Delegate

The Michigan Municipal League (MML) Annual Convention will be held October 7–9, 2026, in Traverse City. As part of the Annual Convention, the League will conduct its Annual Meeting on Wednesday, October 7, 2026.

During the Annual Meeting, member municipalities will conduct League business, including the election of members of the MML Board of Trustees, consideration of the League's Core Legislative Principles, any resolutions presented to the membership, and other business that may properly come before the meeting.

MML has requested that each member municipality designate an official voting delegate who will be in attendance at the Convention to cast the municipality's vote at the Annual Meeting. The City may also designate one other official to serve as an alternate. Importantly, the MML notice states that the voting delegate is to be designated “by action of your governing body.” Staff also contacted the Michigan Municipal League to confirm the appropriate process and was advised that formal action by the City Council, as the City's governing body, is required to designate the City's voting delegate.

Accordingly, this item has been placed on the City Council agenda for formal consideration. Following Council action, staff will submit the City's designated voting delegate and alternate, if one is selected, to the Michigan Municipal League prior to the September 7, 2026 deadline.

Recommended Motion

Motion to designate _____ as the City of the Village of Douglas official voting delegate for the Michigan Municipal League 2026 Annual Meeting and to designate _____ as the alternate voting delegate, and to authorize staff to submit the designation to the Michigan Municipal League.