



**THE CITY OF THE VILLAGE OF DOUGLAS  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, AUGUST 05, 2024 AT 7:00 PM  
86 W CENTER ST., DOUGLAS MI**

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**MINUTES**

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1. **CALL TO ORDER:** By Mayor North
2. **ROLL CALL:** By Clerk Kasper  
PRESENT  
Mayor Cathy North  
Councilmember Jerome Donovan  
Councilmember Neal Seabert  
Councilmember John O'Malley  
Mayor Pro-Tem Randy Walker  
Councilmember Gregory Freeman  
Councilmember Matt Balmer  
Also Present City Manager Lisa Nocerini  
Project Manager Jennifer Pearson  
City Clerk Laura Kasper
3. **PLEDGE OF ALLEGIANCE:** Led by Mayor North
4. **DR. TRAVIS RECOGNITION**
5. **CONSENT CALENDAR**
  - A. Approve the Council Meeting Agenda for August 5, 2024
  - B. Approve the Council Workshop Meeting Minutes for July 15, 2024
  - C. Approve the Council Regular Meeting Minutes for July 15, 2024
  - D. Approve the Council Special Meeting Minutes for July 25, 2024
  - E. Approve Invoices in the amount of \$158,389.99
  - F. Special Event - DES PTO Walkathon

*Motion by Balmer, second by O'Malley, to approve the Consent Calendar of August 5, 2024, as amended with the addition of item 6. Ferry Street presentation. – Motion carried by unanimous roll call vote.*

6. **FERRY STREET PRESENTATION:** Lucas Timmer with Prein and Newhof gave a presentation outlining the state of the Ferry Street culvert and road closure and addressed questions from Councilmembers along with Public Works Director Rick Zoet.
7. **PUBLIC COMMUNICATION - VERBAL:** No communication received
8. **PUBLIC COMMUNICATION - WRITTEN**
  - A. John Thomas Letter received into record.

9. **UNFINISHED BUSINESS:** No unfinished business to attend to.

10. **NEW BUSINESS**

A. Carbon Six Construction - Cost Estimate Direction (L. Nocerini)

*Motion by Walker, second by Freeman, to approve the City Administration to authorize Carbon Six Construction to move forward with providing a comprehensive cost estimate for the build-out project at 415 Wiley Road to the City of Douglas. – Motion carried by unanimous roll call vote.*

B. Third Coast Surf Shop, Inc. Contract (L. Nocerini) – Ryan Girard, owner of Third Coast Paddling was present and addressed Councilmembers questions.

*Motion by Donovan, second by Walker, to approve an extension to the existing contract with Third Coast Surf Shop, Inc., for two optional one-year extensions. – Motion carried by unanimous roll call vote.*

C. Ord. 06-2024 Michigan Gas Utilities Franchise Renewal - First Reading (No Council Action Required) (L. Nocerini)

D. Floating Docks Donation (L. Nocerini)

*Motion by Donovan, second by O'Malley, to approve the donation of the floating dock system with the exchange of the marina slip for three free seasons, and the engagement of Camp & Cruise to carry out the necessary work with a budget amendment of \$6,800. – Motion carried by unanimous roll call vote.*

11. **REPORTS**

A. Commission/Committee/Boards

1. Planning Commission – continued work on Master Plan
2. Kalamazoo Lake Sewer Water – final draft review of water agreement
3. Downtown Development Authority – upcoming Art in Douglas event, Police Unity bike ride
4. Kalamazoo Lake Harbor Authority – no meeting
5. Douglas Harbor Authority – no meeting
6. Douglas Brownfield Authority – no meeting
7. Fire Board – meeting in two weeks
8. Community Recreation – no meeting
9. Playground Committee – no meeting

B. Administration Report – City Manager Nocerini thanked Lucas Timmer for coming in, thanked DPW for their continued hard work, and mentioned the water agreement draft review in progress.

12. **PUBLIC COMMUNICATION – VERBAL:** Laura Peterson expressed concerns regarding the area deer nuisance. Patty Hanson thanked City staff for all the communications on the Ferry Street closure and suggested additional speed signage on Campbell. Demetrea Terrien mentioned that cars were bypassing the street closure barriers and thanked the police for their additional patrolling there.

13. **COUNCIL COMMENTS:** O'Malley thanked staff for the work with Ferry Street. Freeman thanked Police and DPW for their efforts with Ferry Street and mentioned all the positive feedback received from the community about the Farmers Market and Happystance opening. Seabert agrees that work needs to be done on the area deer nuisance, with collaborative efforts from the township. Donovan mentioned that the marina house was down and suggested possibly forming a Tri-Community Wildlife Control Committee. Balmer thanked everyone for the continued work with Ferry Street and reminded all that safety is the number one priority. Walker thanked everyone for supporting the Farmers Market.

**14. MAYOR’S REPORT/COMMENTS:** Mayor North thanked staff and DPW for their teamwork on Ferry Street.

**15. ADJOURNMENT**

*Motion by Balmer, second by O’Malley, to adjourn the meeting.*

Approved on this 19<sup>th</sup> day of August 2024

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Cathy North, Mayor

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Laura Kasper, City Clerk

**Certification of Minutes**

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on August 5, 2024, I further certify that the meeting was duly called and that a quorum was present.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Laura Kasper, City Clerk