

Minutes - DRAFT
Downtown Development Authority (DDA)
City of Douglas
86 W Center Street, Douglas, Michigan 49406
Wednesday, October 26, 2022 - 2:00 pm

- 1. Call to Order:** Chair Walker called the meeting to order at 2:00 pm
- 2. Roll Call:** Present: Laakso, Postilion, Martyniek, Balmer, Stefanchik, Walker
Absent: Toepper, Kettlehut, Donovan

3. Consent Agenda:

- A. Approval of Agenda – October 26, 2022
- B. Approval of Minutes – September 28, 2022 – The following amendments were requested: Correct the spelling of Martyniek and Stefanchik
- C. Officers Reports
 - i Secretary Balmer – No report
 - ii. Treasurer Laakso – included in packet
 - iii Vice Chair Kettlehut – not present
 - iv Chair Walker – No report

Motion by Stefanchik, with support from Martyniek, to approve the consent agenda with amendments in the minutes. Motion carried by unanimous roll call vote.

4. Public Communications: None

5. Unfinished Business:

- A. Douglas Electric Vehicle Charging Station Deals
Agreed to move forward with charge deals pilot.

Motion by Laakso, with support from Martyniek for DDA recommendation to city council to engage in this agreement with charge deals. Motion carried by voice vote.

- B. DDA Owned Table and Chair Rental – Updated
Unfinished, will discuss rates next meeting.
- C. DDA Business Incentive Program Guidelines and Application
Will need to look through more. Move to November meeting.
- D. Community Promotions Application
Move to November, will need more time to look through.

6. New Business

- A. Holiday Lighting and Decorations CVB \$8,000 Award
Lisa Mize Executive Director CVB Present.

Chips is working on a quote and will be submitting an invoice in a few days. Walker will approve if under budget. Discussed Decorating sub-committee for next year. Discussed Tentative plan for a tree lighting

ceremony for the Saturday after thanksgiving, November 26th at Beery Field, or Center St.

Motion by Martyniek, with support from Balmer to have Walker approve invoice for Holiday decorations if under budget. Motion carried by voice vote.

7. Reports: No reports received

8. Public Comments (limit of 3 minutes): No comments

9. Board Comments

Motion by Balmer, with support from Stefanchik to extend current meeting for 30 minutes. Motion carried by unanimous roll call vote.

10. Chair Comments: No comments

11. Adjournment

Motion by Walker, with support from Stefanchik to adjourn the meeting. Motion carried by voice vote.