



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, NOVEMBER 04, 2024 AT 6:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. **CALL TO ORDER:** By Mayor North

2. **ROLL CALL:** By Clerk Kasper

PRESENT

Mayor Cathy North

Councilmember Jerome Donovan

Councilmember Neal Seabert

Councilmember John O'Malley

Mayor Pro-Tem Randy Walker

Councilmember Gregory Freeman

Councilmember Matt Balmer

Also Present City Manager Lisa Nocerini

City Clerk Laura Kasper

Planning & Zoning Administrator Sean Homyen

3. **PLEDGE OF ALLEGIANCE:** Led by Mayor North

4. **CONSENT CALENDAR**

A. Approve the Council Meeting Agenda for November 4, 2024 – *amended - removal of item 8.D.*

Resolution 25-2024

B. Approve the Council Regular Meeting Minutes for October 21, 2024

C. Approve Invoices in the Amount of \$107,723.27

*Motion by Balmer, second by Walker, to approve the Consent Calendar as amended of November 4, 2024. –
Motion carried by unanimous roll call vote.*

5. **PUBLIC COMMUNICATION – VERBAL:** None

6. **PUBLIC COMMUNICATION – WRITTEN:** None

7. **UNFINISHED BUSINESS:** None

8. **NEW BUSINESS**

A. Root Beer Barrel Update - Todd Martinson – Presentation – Season close updates included the City receiving the 10% from sales equaling \$45,108, a 57% increase in hotdog sales, 61% increase in root beer sales, and improvements completed at the property included parking, electrical, Wi-Fi, advertising, landscaping, water/sewer, and bathrooms.

B. Council Regular Meeting Time Change (L. Nocerini)

Motion by Balmer, second by O'Malley, to approve changing the meeting time for the Regular Council Meetings from 7:00 p.m. to 6:00 p.m. starting in 2025. – Motion carried by unanimous roll call vote.

C. Lead Service Verification (Potholing) Change Order #2 (L. Nocerini)

Motion by O'Malley, second by Balmer, to approve the change order to allow Plummers Environmental Services to continue verifying the remaining water service lines for the City of Douglas with a not to exceed amount of \$154,000 including engineering consulting and contingency fees. – Motion carried by unanimous roll call vote.

D. Resolution 26-2024 - 8 W. Center Street Development District Liquor License (S. Homyen)

Motion by Balmer, second by O'Malley, to adopt resolution 26-2024, approving the development liquor license in the DDA for Rapsallion, LLC to be located at 8 W. Center Street. – Motion carried by unanimous roll call vote.

9. REPORTS

A. Commission/Committee/Boards

1. Planning Commission – continued work on master plan
2. Kalamazoo Lake Sewer Water – no meeting
3. Downtown Development Authority – DDA passport program launched, Douglas Light Night on 11/30
4. Kalamazoo Lake Harbor Authority – no meeting
5. Douglas Harbor Authority – no meeting
6. Douglas Brownfield Authority – Taft Law continuing their work
7. Fire Board – no meeting
8. Community Recreation – no meeting
9. Playground Committee – no meeting

- B. Administration Report – City Manager Nocerini comments - DDA meeting date changes due to holidays, mentioned the Consumers Energy grant for the Douglas Marina thanking our State Rep, Senator, and history center, November 11th Veterans Day memorial at 4:30, Wildlife Committee meeting will be on the 12th at 6:00, and thanked the CVB for covering public safety costs for the parade. City Clerk Kasper provided an election update – the 9-days of early voting had 342 voters, 509 absent voter ballots were received and processed, and will continue tomorrow on Election Day.

10. PUBLIC COMMUNICATION – VERBAL: Charity Nosse mentioned concerns with the Westshore PUD trail locations.

11. COUNCIL COMMENTS: O'Malley thanked City Clerk Kasper for work on election. Freeman also thanked Clerk Kasper, and thanked Todd Martinson for his contributions. Seabert reminded not to reply all to emails, and thanked Clerk Kasper for her work on the election. Donovan congratulated Katie of Happystance, thanked Todd Martinson, and thanked the Historical Society. Balmer also congratulated Katie, and mentioned the Westshore PUD is following attorney process. Walker thanked the police, fire and DPW for work with the parade.

12. MAYOR'S REPORT/COMMENTS: Mayor North congratulated Katie of Happystance, thanked Todd Martinson, and thanked the DPW for their hard work with the parade.

13. ADJOURNMENT

Motion by Seabert, second by Walker, to adjourn the meeting.

Approved on this 18th day of November 2024

Signed: _____ Date: _____

Cathy North, Mayor

Signed: _____ Date: _____

Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on November 4, 2024, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____

Laura Kasper, City Clerk