THE CITY OF THE VILLAGE OF DOUGLAS
DOWNTOWN DEVELOPMENT AUTHORITY
WEDNESDAY, OCTOBER 28, 2026 AT 10:00 AM
CONFERENCE ROOM AT 415 WEST WILEY ROAD, SUITE 103, DOUGLAS, MI 49406

MINUTES

1. CALL TO ORDER

2. ROLL CALL/QUORUM

PRESENT
- Lauren Bachman
- Ruth Crowe
- Dave Laakso
- Kabri Martyniek
- Cindy Miller - late
- Cathy North

ABSENT
- Jim Babcock
- Alexia Dawson
- Randy Walker

3. APPROVAL OF AGENDA

Motion by Bachman second by Crowe to approve the Agenda of October 28, 2026, as presented – Motion carried by unanimous voice vote.

4. APPROVAL OF MINUTES

Motion by Bachman second by Crowe to approve the minutes of September 23, 2026, as presented- Motion carried by unanimous voice vote.

5. OFFICER REPORTS

A. Secretary
B. Treasurer
C. Vice-Chair - *absent*
D. Chair - *absent*

6. PUBLIC COMMUNICATION – WRITTEN, *none.*

7. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)

Becky Carten-Crandall, Director of the Interurban provided an update on the parking shuttle.

8. **UNFINISHED BUSINESS -** *none*

9. **NEW BUSINESS**

   A. **Approve:** The acceptance of a voluntary, unrestricted donation of $2,052.00 from the Douglas Farmer's Market in appreciation of the DDA's continued support and authorize the City Treasurer to deposit the funds into the DDA Fund.
   Motion by Bachman, second by Martyniek to approve a voluntary, unrestricted donation of $2,052.00 from the Douglas Farmer's Market and authorize the City Treasurer to deposit the funds into the DDA Fund.

   B. **Approve:** Request from Ox-Bow for funding under Community Promotions to support their Cavern Tavern Event on Saturday, October 31, 2026, in the amount of $1,500.00.
   Motion by Miller, second by Crowe to approve the request from Ox-Bow for funding under Community Promotions to support their Cavern Tavern Event on Saturday, October 31, 2026, in the amount of $1,500.00.

   C. **Approve:** Request from the Douglas Farmer's Market to display its banner weekly on the Blue Star Highway/Center Street Gateway Sign from June 1 through September 28, 2027, and to waive the associated banner display fees.
   Motion by Bachman, second by North to approve the request from the Douglas Farmer's Market to display its banner weekly on the Blue Star Highway/Center Street Gateway Sign from June 1 through September 28, 2027, and to waive the associated banner display fees.

10. **COMMITTEE REPORTS**
    A. **Marketing Team Update**
    B. **Tree Lighting Ceremony/Light Night in Douglas Update**
    C. **November Passport Program Update**

11. **STAFF/MANAGER REPORTS:** *City Manager Nocerini provided updates.*

12. **PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES)**
    Becky Carten-Crandall, Director of the Interurban, commented on workshopping how the Interurban can assist the DDA with upcoming events.

13. **BOARD COMMENTS –** *Members made final comments.*

14. **CHAIR COMMENTS**

15. **ADJOURNMENT**

    Motion by Bachman, second by Miller to adjourn the meeting.