

**CITY OF THE VILLAGE OF DOUGLAS  
COUNTY OF ALLEGAN  
STATE OF MICHIGAN**

**RESOLUTION NO. 22-2024**

**RESOLUTION TO APPROVE BUDGET AMENDMENT FOR  
MASTER PLAN**

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 16<sup>th</sup> day of September 2024, at 7:00p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson \_\_\_\_\_ and supported by Councilperson \_\_\_\_\_.

**RESOLUTION**

**WHEREAS**, the City of the Village of Douglas ("Client") entered into a Professional Services Agreement with Williams & Works, Inc. ("Williams & Works") on June 28, 2023, for the provision of professional planning services related to the Master Plan Update;

**WHEREAS**, the original agreement stipulated a not-to-exceed fee of \$18,000 for the services provided by Williams & Works;

**WHEREAS**, additional requirements and unforeseen complexities in the scope of services necessitate an increase in the budget to adequately cover the costs of the professional services rendered;

**WHEREAS**, the City Manager, as the Client's designated representative, has reviewed the circumstances and recommends an amendment to the budget to accommodate these additional needs.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that:

- 1. Amendment of Budget:** The budget for the professional services agreement with Williams & Works is hereby amended to increase the not-to-exceed fee from \$18,000 to \$21,500 to be taken from General Fund – Planning & Zoning – Contractual Consultant – 101.701.000 – 803.000.
- 2. Authorization:** The City Manager is authorized and directed to execute any necessary documents to effectuate this budget amendment and to approve any related changes or adjustments

required to fulfill the terms of the amended agreement.

**3. Effective Date:** This resolution shall take effect immediately upon its adoption.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

**ADOPTED** this 16th day September 2024

CITY OF THE VILLAGE OF DOUGLAS

BY: \_\_\_\_\_  
Cathy North, Mayor

BY: \_\_\_\_\_  
Laura Kasper, City Clerk

CERTIFICATION

I, Laura Kasper, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held September 16, 2024, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: \_\_\_\_\_

Laura Kasper, City Clerk