



**MEMORANDUM**  
**REGULAR CITY COUNCIL MEETING**  
**August 21, 2023 at 7:00 PM**

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**TO: City Council**

**FROM: Rich LaBombard**

**SUBJECT: Douglas Elementary School PTO Walk A Thon**

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The Douglas Elementary School Parent Teacher Organization has submitted an application for a Walk A Thon to be held on Monday, October 2, 2023 from 12:30 pm to 1:30 pm.

Elementary School children are fundraising for the Douglas PTO. In celebration of their success, they will parade through downtown Douglas alongside the Police, Fire, and Saugatuck High School Marching Band. The walk will begin at the school grounds, turning left onto Ellis St. and right onto Center St., right onto Spring St and then back down to Randolph St.

Both the Department of Public Works and the Douglas Police Department will be working together to keep the participants safe.

**I recommend that City Council approve the Special Event Application by the Douglas Elementary School Parent Teacher Organization to hold a Walk A Thon Parade on Monday, October 2 from 12:30 pm to 1:30 pm.**