

EVENT INFORMATION

ECEIVE

JUL 2 6 2023

CHAPTER THE VILLAGE OF DOUGLAS

86 West Center Street, P.O. Box 757
Douglas, MI 49406

(269) 857-1438 phone / (269) 857-4751 fax

www.douglasmi.gov info@douglasmi.gov Payable Online At: tinyurl.com/PayItOnline CITY COUNCIL ACTION: Approved Denied POLICE DEPTARTMENT: Approved Denied DEPT. PUBLIC WORKS: Approved Denied

Fee: \$50- waived -501c3

Received by:

Lh - to Council 8/21/23

APPLICATION FOR SPECIAL EVENT PERMIT

The City of Douglas offers two types of permits for events within the City. A **Special Event** is described as a large gathering of people that covers a broader range of the City, such as, the entire park(s), right-of-ways, trails, street closures, sidewalks, etc. These events also require significant coordination and requests of City resources, such as, Douglas Police Department, Department of Public Works, and Saugatuck Township Fire Department. **Special Event Permits will require approval from City Council and need to be filled out in its entirety and returned to the City Clerk's office a minimum of 60 days prior to the scheduled event.** A **Park Reservation** permit is described as a small gathering confined to a small area of a park and does not require significant City coordination or resources. Park

Name of Event: 1 Mile Fall Speedo R	un
Event Date(s): 9/30/2023	Anticipated Number of Attendees. 150
Purpose of Event: 1 mile fundraiser run in Dou	
a 501c3 nonprofit providing programming and re	Anticipated Number of Attendees: 150 mile fundraiser run in Douglas. Funds raised will go to Out On The Lakeshore, viding programming and resources to the LGBTQ+ community along the lakeshore. Downtown Douglas ours: 11 am- 1 pm e for Set-Up: 9/30/2023 9:00 am e for Clean-Up: 9/30/2023 1 pm
Location of Event: Downtown Douglas	
Event Start & End Hours: 11 am- 1 pm	
Estimated Date/Time for Set-Up: 9/30/2023 9:00 am	
Estimated Date/Time for Clean-Up: 9/30/2023 1 pm	
Estimated Number of Volunteers: 20	

