



SHELTER RENTALS AND GROUP OUTINGS PARK USE POLICY

The purpose of this policy is to establish rules and regulations for the use of public parks. The City of Douglas reserves the right to rent only the Pavilions and Gazebos located within the parks. The Beery Field basketball court has been used in the past by groups and will remain on the list of areas to rent.

It is the policy of the city to require all individuals and/or groups to leave the parks as they found them. The individual submitting the application, fee, and receiving the permit will be known by the city as the “permit holder”.

All reservations must be made at least one week prior to the group outing, and will be accepted on a first come, first served basis. Reservation applications must be filled in their entirety and submitted to the City Clerk or City Treasurer along with the required fee. Reservation fees are non-refundable. Reservations will be deemed acceptable/non-acceptable at the time they are submitted.

The City Department of Public Works will post a notice at the reservation site prior to the event to indicate that the area has been reserved, the permit holder should also bring a copy of the permit to the event as well. Please note, the reservation only applies to the Gazebo, Pavilion, or basketball court (depending on which park was chosen). Due to potential fire hazards the city does not allow the use of charcoal grills, small gas grills are allowed.

Permit holders are responsible for cleaning and restoring the site after the event. All trash and/or garbage shall be placed in heavy duty bags and deposited into the city trash receptacles. Any bags that do not fit into the city trash receptacles should be removed from the site upon completion of the event. Do not leave trash piled high onto the trash receptacles over the weekends. The cost of any employee overtime incurred because of the permit holder’s failure to clean and/or restore the site following the event will be invoiced to the permit holder.

Alcohol is not permitted in city parks. No driving or parking on the grass areas. No blocking roadways. No fireworks (including sparklers, smoke bombs, and other such displays).

If using music at an event, noise levels must be maintained at an acceptable level so as to minimize disturbance to residents and other users of the park, and must be turned off by 10:00 p.m.

Please Note: The City of the Village of Douglas (the City) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who require certain accommodations in order to use the pavilions or Gazebo may contact the City Clerk at clerk@douglasmi.gov or call the City Offices at 269-857-1438.

CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN