



MEMORANDUM

TO: City Council

FROM: Matt Smith, Treasurer

DATE: February 14, 2024

SUBJECT: Tentative FY 24/25 Budget Calendar

February 20	Tentative FY 24/25 budget calendar delivered to City Council
February 20	FY 23/24 Mid-year budget adjustments
February 21	Treasurer distributes department budget information to staff
March-April	Department heads discuss budgets with City Manager / Treasurer
March 18	Council Strategic planning session 1
April 15	Council Strategic planning session 2
April 24	DDA budget due
TBD May	Staff workshop review full budget
May 20	Budget workshop
May 20	Adopt health insurance plan
Week of May 20	Budget workshop continued (if necessary)
June 3	Public Hearing – Adopt FY24/25 budget (1-week public notice required)
June 17	Amend FY 23/24 budget activity