



MEMORANDUM

REGULAR CITY COUNCIL MEETING

February 20, 2023 at 7:00 PM

TO: Lisa Nocerini, City Manager

FROM: Matt Smith, Treasurer

DATE: February 13, 2024

SUBJECT: Budget Amendment Fiscal Year 23-24 Resolution 06-2024

Throughout the year, revenue and expenses of the various City funds are continually monitored and compared to the approved budget. From time to time, budgets require amending due to unanticipated expenses.

Budget amendments noted were:

- County Road Grant reclassified from general fund to major and local streets
- Escrows are being used to help cover the consultant expenditures related to developments which has resulted in higher planning and zoning revenues.
- Donations were received for the Douglas Park Project as these amounts are unknown they are not budgeted.
- Reclass Garadana storm sewer project from water/sewer fund to general fund
- Multiple developments in progress has led to higher than anticipated legal, engineering and planning consultant expenditures.
- Final changes to taxable values and millages resulted in some increases in tax capture for the DDA.

I recommend City Council adopt Resolution 06-2024 which outlines the amendments to the City of Douglas annual budget for fiscal year 2023-2024.

**CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 06-2024

**RESOLUTION AMENDING THE BUDGET OF THE
2023/2024 GENERAL APPROPRIATIONS ACT
(Various Funds)**

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 20th day of February, 2024, at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

RESOLUTION

WHEREAS, in accordance with the Uniform Budgeting and Accounting Act, Public Act No. 2 of 1968, as amended, and Chapter IX of the City Charter, the City Council of the City of the Village of Douglas adopted a General Appropriations Act to establish and approve of the City's budget for the fiscal year commencing July 1, 2023, and ending June 30, 2024.

WHEREAS, the City Manager and City Treasurer have recommended that said budget be amended based on new information now available;

WHEREAS, the City Council is authorized by statute to amend the budget throughout the fiscal year as it becomes apparent that a deviation from the original general appropriations act is necessary;

WHEREAS, the City Council is authorized by the City Charter to transfer appropriation balances, and to make additional appropriations during the fiscal year that do not exceed the amount of

actual and anticipated revenues, and unreserved fund balances and working capital balances, as estimated in the budget.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City Council of the City of the Village of Douglas (“Douglas”) does hereby amend the adopted and approved budget for fiscal year 2023/2024 by amending the various appropriations and interfund transfers as set forth in Exhibit A to this Resolution.

2. Any increases in funds appropriated for expenditures and interfund transfers shall be made from the unreserved fund balances or working capital balances of the various funds comprising the adopted and approved fiscal year 2023/2024 budget.

3. That any resolutions in conflict with this Resolution are deemed rescinded and revoked by the adoption of this Resolution.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 20th day of February 2024

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Cathy North, Mayor

BY: _____
Laura Kasper, City Clerk

CERTIFICATION

I, Laura Kasper, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held February 20, 2024 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Laura Kasper, City Clerk

City of the Village of Douglas
Proposed Budget Amendment
FY 2023-2024

	Current Budget	Increase	Decrease	Proposed Amended Budget
GENERAL FUND				
Legislative	\$ 22,376	\$ -	\$ -	\$ 22,376
Manager	182,590	-	-	182,590
Clerk/Treasurer	324,615	-	-	324,615
Auditor	7,500	-	-	7,500
Assessing	67,885	-	-	67,885
Election	16,672	-	-	16,672
Building & Grounds	174,690	42,199	-	216,889
Attorney	85,000	-	-	85,000
Police	747,540	25,045	-	772,585
Street & Right of Way	407,260	67,479	-	474,739
Planning & Zoning	422,660	35,054	-	457,714
Parks & Recreation	212,635	-	-	212,635
Community Promotions	22,500	-	-	22,500
Insurance Bonds	43,000	2,987	-	45,987
Debt Service	-	-	-	-
Transfers Out	2,102,000	-	184,702	1,917,298
TOTAL GENERAL FUND	4,838,923	172,764	184,702	4,826,985
Less: Transfers Out	(2,102,000)	-	(184,702)	(1,917,298)
** TOTAL EXPENDITURES	2,736,923	172,764	-	2,909,687
Revenue/Transfers In	3,603,224	-	24,130	3,579,094
Less: Transfers In	(23,250)	-	-	(23,250)
** TOTAL REVENUES	3,579,974	-	24,130	3,555,844
Surplus/(Deficit)	(1,235,699)	-	-	(1,247,891)
MAJOR STREET FUND EXPENSES	391,215	-	-	391,215
Revenue/Transfers In	340,100	-	-	340,100
Surplus/(Deficit)	(51,115)	-	-	(51,115)
LOCAL STREET FUND EXPENSES	337,485	4,319	-	341,804
Revenue/Transfer In	272,950	-	-	272,950
Surplus/(Deficit)	(64,535)	-	-	(68,854)
SCHULTZ PARK FUND EXPENSES	28,050	-	-	28,050
Revenue/Transfer In	25,100	-	-	25,100
Surplus/(Deficit)	(2,950)	-	-	(2,950)
BROWNFIELD REDEVELOPMENT AUTHORITY FUND EXPENSES	150,000	-	-	150,000
Revenue/Transfer In	150,000	14,294	-	164,294
Surplus/(Deficit)	-	-	-	14,294
HARBOR AUTH. FUND EXPENSES	15,000	-	-	15,000
Revenue/Transfer In	14,000	-	-	14,000
Surplus/(Deficit)	(1,000)	-	-	(1,000)
DDA FUND EXPENSES	103,800	-	-	103,800
Revenue/Transfer In	49,942	322	-	50,264
Surplus/(Deficit)	(53,858)	-	-	(53,536)
BLUE STAR CORRIDOR EXPENSES	62,500	-	-	62,500
Revenue/Transfer In	103,000	-	-	103,000
Surplus/(Deficit)	40,500	-	-	40,500
WATER & SEWER FUND EXPENSES	524,068	-	70,000	454,068
Revenue/Transfers In	391,568	157,410	-	548,978
Surplus/(Deficit)	(132,500)	-	-	94,910
Municipal Building Fund Expenses	1,510,000	2,298	-	1,512,298
Revenue/Transfers In	1,510,000	2,298	-	1,512,298
Surplus/(Deficit)	-	-	-	-
DOUGLAS MARINA FUND EXPENSES	150,850	-	-	150,850
Revenue/Transfer In	133,000	2,087	-	135,087
Surplus/(Deficit)	(17,850)	-	-	(15,763)
EQUIP. RENTAL FUND EXPENSES	254,500	-	8,900	245,600
Revenue/Transfers In	202,894	20,942	-	223,836
Surplus/(Deficit)	(51,606)	-	-	(21,764)

Explanation: MID YEAR BUDGET ADJUSTMENT FOR FISCAL YEAR ACTIVITY