



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, OCTOBER 16, 2023 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. **CALL TO ORDER:** By Mayor

2. **ROLL CALL:** By Clerk

PRESENT

Mayor Pro-Tem Cathy North

Mayor Jerome Donovan

Councilmember Neal Seabert

Councilmember Robert Naumann

Councilmember John O'Malley

Councilmember Randy Walker

Councilmember Gregory Freeman

Also Present City Manager, Lisa Nocerini

City Clerk, Laura Kasper

3. **PLEDGE OF ALLEGIANCE:** Led by Mayor

4. **CONSENT CALENDAR**

A. Approve the Agenda for October 16, 2023

B. Approve the October 2, 2023 City Council Regular Meeting Minutes

C. Approve the invoices in the amount of \$90,237.63

Motion by Seabert, seconded by Freeman, to approve the Consent Calendar of October 16, 2023. – Motion carried by unanimous roll call vote.

5. **PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES):** Allegan County update on budget, Veteran assistance services, upcoming November 4th community action meeting involving discussions about topic ideas including lower income housing and affordable housing, and Wishbone meetings with partnerships to assist.

6. **PUBLIC COMMUNICATION – WRITTEN:** No communication

7. **UNFINISHED BUSINESS:** No business

8. **NEW BUSINESS:**

A. West Michigan Wildlife Management Proposal - Artom Rank from West Michigan Wildlife Management was available to answer questions from Council regarding the controlled harvesting of

deer and provided an estimate in the agenda packet. This estimate includes equipment, labor, licensing fees, donation fees and the delivery of each harvest to programs such as Sportsman Against Hunger. The harvesting would take place on City property only and follow all state guidelines. The harvesting would take place during the current 2023 Michigan Deer Hunting Bow Season. Police Chief, Steve Kent and City Manager, Lisa Nocerini also addressed questions from Council. Discussions led in favor of approval for the 2023 season, with the results to be taken into consideration for further development and implementation for future 2024 City wildlife management plans.

Motion by Seabert, seconded by O'Malley, to approve the harvesting services and the proposed funding estimate of \$3,000 provided by West Michigan Wildlife Management. – Motion carried by unanimous roll call vote.

- B. Halloween Parade Food Truck Location Request - On August 21, 2023, Hystopolis Productions, a 501c3 non-profit organization, submitted a special event application that was approved by Council for the 25th annual Adult Douglas Halloween Parade to be held on Saturday, October 28. On October 12, 2023, the City received an application for a food truck for this event. The event organizer requested allowance of food trucks to be located adjacent to the Historical Society.

Motion by Naumann, seconded by Freeman, to approve a variance for up to two approved food trucks to be located at Mixer Street for the Halloween Parade event. – Motion carried by unanimous roll call vote.

- C. City Council Bylaws and Attendance - Discussion Item – City Manager, Nocerini, discussed the item which was requested by Council. She detailed the process of making City Charter amendments, which require a Special Election. City Clerk, Kasper, mentioned that Council could discuss amendments of their laws after the election during their organizational meeting, with the City Attorney present for discussion and review.

9. REPORTS

- A. Commission/Committee/Boards
 1. Planning Commission – No meeting
 2. Kalamazoo Lake Sewer Water – Dan Urquhart – spoke about maintenance issues, rates, and municipality discussions. Council reminded the requirement of appointed boards to report to Council.
 3. Downtown Development Authority – Meeting next week
 4. Kalamazoo Lake Harbor Authority – No meeting, looking at committee goals for effectiveness
 5. Douglas Harbor Authority – No meeting due to lack of quorum
 6. Douglas Brownfield Authority – Met last week to discuss progress and timeline with 200 Blue Star.
 7. Fire Board – Met prior and discussed strain of extra coverage and meetings for special events and is looking into ways to coordinate or collaborate with the event meetings.
 8. Community Recreation – No meeting
 9. Playground Committee – Met with City to discuss a Priority Health grant, and the Wave at Schultz was installed.
- B. Administration Reports – City Manager, Nocerini mentioned upcoming interviews for the Planning and Zoning position, meeting ABM to discuss the 415 Wiley building, looking into trail connectivity, reached out to state reps for funding request for water service line replacement costs, and upcoming meeting with Ox-Bow house to discuss property.

- 10. **PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES):** County Clerk, Bob Genetski, mentioned property fraud alert, upcoming November election, Circuit Court records now available online, election training, free services for veterans, Allegan County annual report, and the importance and recognition of local Clerks jobs and the changing of laws they are facing. He presented Council and Public with a guide of

information on each item mentioned.

Erin Wilkinson joined remotely and mentioned that she will update all with final setup information for the Halloween Parade event.

Dan Urquhart, mentioned the bike path under the Blue Star Bridge is just not marked.

Demetrhea Terrin, thanked Council and Staff for adding the new Code Enforcement Officer position.

11. COUNCIL COMMENTS: Walker thanked DPW and Police for help with the Pride Oktoberfest event which was a success, and a tree has been picked out for the DDA tree lighting event. She also mentioned that Community Pride is providing a thank you lunch to City staff for all their hard work. O'Malley thanked everyone for their help with the Oktoberfest event. North and Freeman thanked City Manager Nocerini for the detailed reports and recognized the Oktoberfest event. Seabert will update Councilmembers next meeting on the MML conference he is attending this week. Naumann mentioned the great turnout of the Oktoberfest event.

12. MAYOR'S REPORT/COMMENTS: Mayor Donovan thanked City staff for their help with the Oktoberfest event.

13. ADJOURNMENT:

Motion by Naumann, seconded by Freeman, to adjourn the meeting.

Approved on this 6th day of November, 2023

Signed: _____ Date: _____
Jerome Donovan, Mayor

Signed: _____ Date: _____
Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on October 16, 2023, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____
Laura Kasper, City Clerk

