



## MEMORANDUM

**TO:** Douglas Harbor Authority

**FROM:** Lisa Nocerini, City Manager

**DATE:** July 10, 2025

**RE:** Schultz and Union Street Boat Launch – Seasonal Pass Sticker Proposal

The purpose of this memo is to introduce a proposed update to the seasonal boat launch pass system for the Schultz Park and Union Street launch sites.

To improve enforcement, ease of use, and overall visibility, the City is exploring a transition from the current paper seasonal passes to vinyl window stickers for the 2026 season. This change is intended to simplify identification for enforcement staff and provide a more durable, weather-resistant solution for users.

Jenny Pearson, Project Manager, has developed sample sticker designs, which will be available for review and discussion at the July 15, 2025, Douglas Harbor Authority meeting.

A related item for discussion is whether to allow purchasers the option to obtain a second seasonal pass for an additional vehicle or trailer. Currently, the recently adopted FY 2025–2026 fee schedule does not include a charge for a second pass, and we are seeking input on whether:

- A second sticker should be included at no cost with the original purchase, or
- A small additional fee should be added for a second sticker in future seasons.

Your feedback and recommendations will help guide implementation planning for next season and ensure the pass system remains fair, functional, and easy to enforce.