



MEMORANDUM

REGULAR CITY COUNCIL MEETING

November 7, 2022 at 7:00 PM

TO: City Council

FROM: Rich LaBombard, City Manager

DATE: November 7, 2022

SUBJECT: Downtown Development Authority Budget Amendment – Resolution 39-2022

On Wednesday, October 26, 2022, the Downtown Development Authority (DDA) was awarded an \$8,000 grant from Saugatuck-Douglas Area Convention & Visitors Bureau (CVB). The purpose of the grant award is to purchase holiday lighting and decorations for the downtown area for the 2022 holiday season. This generous grant award was not anticipated during the annual budget process, and therefore, the revenue and related expenses need to be included in the annual budget with a budget amendment.

I recommend the City Council approve amending the DDA budget for the grant revenue and related expenditures as follows:

Increase revenue account – 248-000-675 – Other Revenue – \$8,000

Increase expenditure account – 248-728-880 – Community Promotion – \$8,000

Sample Motion: I recommend City Council approve Resolution 39-2022 and amend the budget for the Downtown Development Authority revenue and expenditure funds to purchase holiday lighting and decorations for the 2022 holiday season.

**CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 39-2022

A RESOLUTION TO AMEND THE BUDGET FOR HOLIDAY LIGHTING

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 7th day of November 2022, at 7:00 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson _____ and supported by
Councilperson _____.

RESOLUTION

WHEREAS, The Downtown Development Authority (DDA) was awarded an \$8,000 grant from the Saugatuck-Douglas Area Convention & Visitors Bureau, and

WHEREAS, The purpose of the grant award is to purchase holiday lighting and decorations for the downtown area for the 2022 Holiday Season.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS: That the City Council does hereby approve the budget amendment for the Downtown Development Authority Funds to purchase holiday lighting and decorations for the 2022 holiday season.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 7th day of November 2022

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Jerome Donovan, Mayor Date

BY: _____
Pamela Aalderink, City Clerk Date

CERTIFICATION

I, Pamela Aalderink, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held on Monday, November 7, 2022 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Pamela Aalderink, City Clerk