



**MEMORANDUM**  
**REGULAR CITY COUNCIL MEETING**  
**November 20, 2023, at 7:00 PM**

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**TO: City Council**

**FROM: City Clerk, Laura Kasper**

**SUBJECT: Special Event – DES PTO Color Run**

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The City of Douglas has received an application for a special event permit from the Douglas Elementary School PTO for their annual Color Run celebration. The event will take place at Schultz Park Soccer and Baseball area on May 10, 2024, from 3:00pm to 7:00pm. It should be noted that this event does not require the support of City services, or resources.

**I recommend City Council approve the Application for Special Event Permit for The DES PTO Color Run, to be held on May 10, 2024.**