



MEMORANDUM

REGULAR CITY COUNCIL MEETING

June 5, 2023 at 7:00 PM

TO: City Council

FROM: Rich LaBombard, City Manager

**SUBJECT: Schedule of Fee Amendment,
Douglas Marina Slip Rentals and Transient Fee Increase
Resolution 14-2023**

In September of 2021, the Douglas Harbor Authority (DHA) made a recommendation to City Council to move to a two (2) year lottery system for determining slip holders.

In the 22-23 lottery, over 30 applications were submitted with 13 applicants awarded slips. With the second year of the lottery beginning, City staff has sought guidance from DHA members on the slip fee schedule for 2024 and 2025. The current slip fee is \$1,800 per year for two years, projecting the revenue for slip leases for Douglas Marina at \$23,400 per year. On March 16, 2023 the DHA made the motion to recommend to City Council a fee increase to \$2,000 for slip leases.

Occasionally, we have the request for transient slip usage when one is available. If the DHA determines to allow occasional transient slips, there is no schedule of fees established to charge for that service for transient boaters. Therefore, a fee should be available on the City's schedule of fees. The DHA, on March 16, 2023 made the motion to recommend to City Council a fee schedule of \$25 per night for transient slips. Currently there are no slip openings.

All fees schedule changes have to be recommended to City Council and amended by resolution.

Sample Motion: Douglas Harbor Authority recommends City Council approve Resolution 14-2023 and increase the slip lease fee to \$2,000 and establish a transient fee of \$25 per night.

**CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 14-2023

SCHEDULE OF FEES

ESTABLISHED BY ORDINANCE #93 OF 1984 AND ARTICLE 23 OF THE CITY OF THE
VILLAGE OF DOUGLAS ZONING ORDINANCE, ADOPTED ON MAY 18, 2009

FEE SCHEDULE AMENDED 7/2003, 8/2005, 12/2005, 8/2006, 5/2007, 9/2008, 7/2016,
2/2018, 2/2023

At a regular meeting of the City Council for the City of the Village of Douglas,
Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 5th
day of June, 2023, at 7:00 p.m. with

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson _____ and
supported by Councilperson _____.

RESOLUTION

WHEREAS, the Douglas Harbor Authority has made a recommendation to increase the slip
fees at Douglas Marina from \$1,800 to \$2,000 per year, and

WHEREAS, the Douglas Harbor Authority has made a recommendation to establish a
transient fee for Douglas Marina for \$25 per night, and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS: The City Council does hereby
adopt Resolution 14-2023, containing the amendment fee schedule as recommended above.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 5th day of June 2023

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Jerome Donovan, Mayor

BY: _____
Pamela Aalderink, City Clerk

CERTIFICATION

I, Pamela Aalderink, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held on Monday, June 5, 2023 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Pamela Aalderink, City Clerk