



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, MAY 15, 2023 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. CALL TO ORDER - By Mayor

2. ROLL CALL - By Clerk

PRESENT

Mayor Pro-Tem Cathy North

Mayor Jerome Donovan

Councilmember Neal Seabert

Councilmember Robert Naumann

Councilmember John OMalley

Councilmember Randy Walker

Councilmember Gregory Freeman

Also Present – City Manager LaBombard

3. PLEDGE OF ALLEGIANCE - Led by Mayor

4. CONSENT CALENDAR

- A. Approval of the May 15, 2023 Council Meeting Agenda
- B. Approval of the May 1, 2023 Council Workshop Meeting Minutes
- C. Approval of the May 1, 2023 Council Closed Session Minutes
- D. Approval of the May 1, 2023 Council Meeting Minutes
- E. Approval of Invoices in the amount of \$57,529.67
- F. Appointments -
 - 1. Appoint Maggie Bandstra to DDA
 - 2. Reappoint Schumacher to Zoning Board of Appeals
 - 3. Reappoint Pullen to Zoning Board of Appeals

*Motion by Seabert, with support from Naumann, to approve the Consent Calendar of May 15, 2023 –
Motion carried by unanimous roll call vote.*

5. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES) – Tracey Shafroth, thanked Councilmembers for the Water Street workshop follow up discussion at the May 1st meeting, and apologized for not attending.

6. PUBLIC COMMUNICATION – WRITTEN -

A. Letter from Residents - Main Street Traffic Concerns

7. UNFINISHED BUSINESS – No business to address.

8. NEW BUSINESS -

- A. Ordinance 03-2023 - Saugatuck Schools Bus Lot Ordinance To Amend - 1st Reading (No Council Action Required) – The Planning Commission forwarded a favorable recommendation to the City Council for the approval of the rezoning request for the bus lot property in accordance with the survey provided by the applicant. Tricia Anderson, Interim Planning & Zoning Administrator, gave a brief outline of the information provided in the agenda packet.
- B. Resolution No.12-2023 - To Change the Name of Point Pleasant to Douglas Marina - With the acquisition of Point Pleasant Marina, located at 201 N. Washington Street by The City of the Village of Douglas, and its conversion to public property, the name Point Pleasant was not synonymous with the City of Douglas as a public property for residents. Council has discussed the merits for renaming Point Pleasant Marina, with the interest to provide recognition and connection with the Marina and the Douglas brand, by changing the Name to Douglas Marina.

Motion by Seabert, with support from North, to adopt Resolution No. 12-2023, a resolution to rename Point Pleasant Marina located at 201 N. Washington Street to Douglas Marina. – Motion carried by unanimous roll call vote.

- C. Resolution No. 13-2023 - To Adopt The Saugatuck Township Fire District Budget for FY 23-24 - Included in the packet is a copy of the Fiscal Year 23-24 Proposed Budget. Each of the three (the City of Saugatuck, Saugatuck Township, and the City of the Village of Douglas) participating governmental units in the Fire District are required to approve the operating budget annually. The Fire Board held a public hearing at Saugatuck Township Fire District, 3342 Blue Star Highway, Saugatuck, MI 49453 on May 15, 2023 at 5:00 pm. No attorney review is required. There is no financial obligation required by the City of Douglas within the Fire District budget.

Motion by Seabert, With support from Freeman, to adopt Resolution 13-2023, a resolution to approve the Saugatuck Township Fire District annual budget for Fiscal Year 23-24. – Motion carried by unanimous roll call vote.

9. REPORTS

A. Commission/Committee/Boards

1. Planning Commission – Met on May 11, 2023
2. Kalamazoo Lake Sewer Water – Link on website for the Minutes
3. Downtown Development Authority – Meets at end of May
4. Kalamazoo Lake Harbor Authority – No meeting
5. Douglas Harbor Authority – Meets this week
6. Douglas Brownfield Authority – No meeting
7. Fire Board – Met prior to Council meeting, budget discussion led to Res. 13-2023
8. Community Recreation – No meeting

B. Staff Written Reports

1. City Manager – City Manager LaBombard gave a brief update on the upcoming road construction projects involving the ramp closers and anticipated issues. He also mentioned there will be a City logo branding article featured in the upcoming issue of the Commercial Record.

10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES) – Main Street neighbor Jeffrey spoke about speed of traffic concerns at Chestnut and Main Street. Rosanne Ingersoll thanked the City for the new traffic signage and enforcement that is helping to slow down.

11. COUNCIL COMMENTS – Naumann mentioned that an item in the budget is speed signs. Seabert thanked DPW and staff for a good job and stated that traffic signs are still in discussion. Walker mentioned that Pride is coming up in June and volunteers are still needed.

12. MAYOR’S REPORT/COMMENTS – None

13. CLOSED SESSION -

Motion by Walker, with support from Seabert, to enter into Closed Session per Act 267 of 1976, Sec. 15.268, sub-section 8 (d) to consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained. – Motion carried by unanimous roll call vote.

Zoom audience was placed into a waiting room.

Motion by North, with support from Seabert, to exit from Closed Session and return to the regular meeting of City Council.

14. WORKSHOP - BUDGET WORKSHOP - FULL BUDGET REVIEW -

A. Budget Workshop – Treasurer Matt Smith presented the review of the full budget to Council with inclusion of each Councilmembers rankings on items. Employee wages and employee health coverage were the first items of discussion. The fiscal year 2023-2024 budget includes 18 full-time employees, 1 part-time assessor, a pool of parttime police officers and 2 seasonal public works employees. The budget this year includes a request for an additional police officer to improve coverage for the City, while decreasing overtime costs and reliance on the part-time police officer pool. He discussed that inflation numbers (CPI) were monitored closely, and as a result of this, the proposed budget includes a 4.4 percent cost of living increase for non-union employees and, 3 percent negotiated increase for union employees based on the union contract. Employee contribution to health coverage was favored by Councilmembers at a cost of \$25 per pay period. Discussion then led into revenue appropriation and expenditure breakdown for each fund, and priority items that needed to be included but did not make Council rankings, such as document scanning, bluff planting, a solar board, and hand tools.

15. ADJOURNMENT

Motion by Naumann, with support from Walker, to adjourn the meeting.

Adopted:

Signature: _____ Date: _____

Jerome Donovan, City Mayor

Signature: _____ Date: _____

Pamela Aalderink, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on April 17, 2023. I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____

Pamela Aalderink, City Clerk