



June 1, 2023

To The City Council of Douglas  
86 W Center St  
Douglas, MI 49406

Dear Council,

I will be retiring from the city on the 31<sup>st</sup> of July, 2023. I appreciate the opportunity to serve a community that I grew up in, raised a family, and now will retire from. I began my career in Douglas doing meeting minutes, moving into Front desk Clerk, Deputy Clerk, and then City Clerk. With only a general knowledge of the clerk position I pursued certification as a Michigan Certified Municipal Treasurer, Michigan Certified Municipal Clerk, joined and sat on the Board of West Michigan Clerk Association.

The transition has been a smooth one, I feel confident that my co-workers are highly capable, confident, and considerate individuals who will serve the city well. In my retirement I will always remain available for any questions or assistance that may be needed to keep the city moving forward.

This next stage of my life will be filled with watching grandchildren play sports, assisting my parents, and watching sunsets.

I wish all of you the best.

Respectfully

Pamela Alderink  
Douglas City Clerk