



2024-25 Budget Amendments

February 18, 2025

The Honorable Mayor North and
Members of the City Council:

Attached please find the recommended City budget amendment for the General Fund, the Local Street Fund, DDA, Water & Sewer Fund, Municipal Building Fund, and the Douglas Marina Fund for the year ending June 30, 2025.

Michigan's Uniform Budgeting and Accounting Act, as amended by P.A 621 of 1978, requires subsequent amendments to the original adopted budget (General Appropriations Resolutions) for any function that exceeds its budget's appropriation.

General Fund

Total budgeted revenue is being increased by \$177,700. This is the result of interest income not being included in the original budget as well as additional law enforcement training funds received, rental income, and reimbursements related to the Halloween parade.

For expenditures, the costs associated with utilizing Plante Moran's services were not included in the original budget and are therefore being amended to \$85,000. Buildings and grounds are ahead of budget in wages, supplies, utilities,

and contractual expenditures and therefore need to be increased by \$48,450. In the Police department, part-time wages and contractual attorney expenditures are being increased by \$23,600 due to increased utilization of these line items. Parks and recreation have also experienced an increase in seasonal wages and repairs and maintenance, resulting in a total increase of \$42,750.

Local Street Fund

As a result of the Ferry Street culvert replacement project, City Council approved a budget amendment at the December 16, 2024 meeting for \$285,337. This amendment results in a budgeted deficit in the Local Street Fund at June 30, 2025 of \$196,078. Additional funding is being identified, so this deficit will be rectified by the end of the fiscal year.

Downtown Development Authority

At a September 2024 meeting, the DDA board approved moving money from the capital outlay line item to community promotions line item for a total of \$2,050. This included amounts to pay for the passport program, artists to paint the two existing bike racks and fall decorations. Since this was move funds from one line item to another, there is a zero net impact on the budget.

Water & Sewer Fund

There were several revenue line items that were not originally budgeted for that had activity resulting in an increase to budgeted revenue of \$120,620. This includes \$6,500 for interest income, \$10,000 for other revenue for the storm drains, and \$140,120 in reimbursement from the State for the DWAM project.

Municipal Building Fund

The City received bond proceeds in December which were not included in the original budget and therefore revenue is being increased by \$3,323,000.

Constructions costs through the end of the fiscal year are still being determined, but there is a known payment of interest due in June and therefore expenditures are being amended by \$87,409 to reflect this cost.

Recommended Motion:

I move to amend the City of the Village of Douglas 2024-2025 fiscal year budget to cover the anticipated activity for each of the funds in the attached summary of amendments.

Respectfully submitted,

Approved,

Jenn Tien, Treasurer
Monika Fontaine, CPA

Lisa Nocerini
City Manager

The following are the proposed budget amendments by fund:

Fund	Proposed Amendment to Revenues	Proposed Amendment to Expenditures	Proposed Net Revenues Over/(Under) Expenditures	
General Fund (101)	\$ 177,700 <i>increase</i>	\$ 211,958 <i>increase</i>	\$ (34,258)	Decrease to fund balance
Major Streets (202)	\$ - <i>no change</i>	\$ - <i>no change</i>	\$ -	No change to fund balance
Local Streets (203)	\$ - <i>no change</i>	\$ 285,337 <i>increase</i>	\$ (285,337)	Decrease to fund balance
Schultz Park Launch Ramp (213)	\$ - <i>no change</i>	\$ - <i>no change</i>	\$ -	No change to fund balance
Brownfield Redevelopment Authority (243)	\$ - <i>no change</i>	\$ - <i>no change</i>	\$ -	No change to fund balance
Kalamazoo Harbor Authority (245)	\$ - <i>no change</i>	\$ - <i>no change</i>	\$ -	No change to fund balance
Downtown Development Authority (248)	\$ - <i>no change</i>	\$ - <i>no change</i>	\$ -	No change to fund balance
Blue Star Corridor Improvement (403)	\$ - <i>no change</i>	\$ - <i>no change</i>	\$ -	No change to fund balance
Water & Sewer Fund (450)	\$ 120,620 <i>increase</i>	\$ - <i>no change</i>	\$ 120,620	Increase to net position
Municipal Building Fund (470)	\$ 3,323,000 <i>increase</i>	\$ 87,409 <i>increase</i>	\$ 3,235,591	Increase to fund balance
Douglas Marina (594)	\$ 100,000 <i>increase</i>	\$ - <i>no change</i>	\$ 100,000	Increase to fund balance
Equipment Rental Fund (660)	\$ - <i>no change</i>	\$ - <i>no change</i>	\$ -	No change to fund balance